

24 May 2016**ELLINGHAM, HARBRIDGE & IBSLEY PARISH COUNCIL**

Minutes of the Parish Council meeting held in Ellingham Church Hall on Tuesday 24 May 2016.

Members:

Cllr Burtenshaw (Chairman) (P)

Cllr Lane (P)

Cllr Spark (P)

Cllr Errington (P)

Cllr Webster (P)

Cllr Shand (P)

Cllr Loader (P)

Cllr Sampson (P)

Cllr Stainton-Burrell (P)

Cllr Trebilco (P)

(P) denotes present

In attendance:

DCllr Dow

Natasha Mackenzie (Clerk)

Members of the Public (4).**1. Chairman's Welcome**

16/75

Cllr Burtenshaw welcomed fellow councillors to the Annual Meeting, extended her thanks to DCllr Dow for his continued support, and welcomed the two guest speakers and two attending residents. She stepped down as Chairman and handed the running of agenda items 2 and 3 to the Clerk.

2. Apologies

16/76

The clerk had received apologies from CCllr Heron.

3. Election of a Chairman and Vice Chairman

16/77

Election of a Chairman

The Clerk advised nominations had been received for Cllr Lindsay Burtenshaw to stand as Chairman. She asked for any other nominations: no other nominations were put forward.

Cllr Sampson proposed to elect Cllr Burtenshaw as Chairman. Seconded by Cllr Spark, all in favour (9) (Cllr Burtenshaw did not vote).

16/78

Election of a Vice Chairman

The Clerk advised Cllr Lane is stepping down as Vice Chairman, and nominations had been received for Cllr Roly Errington to stand as Vice Chairman. She asked for any other nominations: no other nominations were put forward.

Cllr Burtenshaw proposed to elect Cllr Errington as Vice Chairman. Seconded by Cllr Lane, all in favour (9) (Cllr Errington did not vote).

Cllr Burtenshaw extended particular grateful thanks to Cllr Lane for all her support over her years as Vice Chairman.

4. Chairman's Declaration of Acceptance of Office

16/79

Cllr Burtenshaw read out and signed the Declaration of Acceptance of Office, which was countersigned by the Clerk.

5. Declarations of Interest - none**6. Mike Porter (Environment Agency) & Nick Giles (Wessex Chalk Stream & Rivers Trust) to attend to discuss the River Avon Restoration Project**

16/80

During the interesting discussion, the following was discussed and clarified:-

- The River Avon strategy is to try and improve the habitat and condition of the river.
- The recent project was to help correct the unnaturally deep channel which was not behaving like a natural river by lowering the bunds to reconnect the river to the flood plain and filling deep holes in the riverbed to slow down the flow.
- As Wessex Water and the Somerley Estate want the sluice gates to remain in situ, it is important for the meander to be reinstated to slow down the river's flow.
- Concerns of the effect of fish farming releasing phosphates into the river was discussed, and established that the levels generated are well within specified limits.
- Disappointment was expressed on the lack of consultation regarding this project with the Parish Council, and assurance was given this will not happen again in the future.
- The SSSI bank thought to have been destroyed will be soon harrowed and sprayed with green hay to restore the vegetation.
- No other projects within our parish are scheduled at present.

Cllr Burtenshaw thanked both Mike and Nick for their attendance and the interesting discussion.

7. Appointments of Councillors to represent Ellingham Harbridge & Ibsley Parish Council (circ. current holders 19May)

16/81

The following appointments were agreed for 2016/17:

Almshouse Trustee	Cllr Shand
New Forest Association of Local Councils (NFALC)	Cllr Sampson (Cllr Spark as reserve)
Blashford Lakes Consultative Forum x2	Cllr Errington & Cllr Webster
CEMEX Liaison Panel	Cllr Errington & Cllr Burtenshaw
Ibsley Village Hall Committee	Cllr Burtenshaw & Cllr Stainton-Burrell
National Trust Advisory Board	Cllr Errington, Cllr Burtenshaw
New Forest Consultative Panel	Cllr Errington
NFDC Liaison meeting x2	Chairman & Vice Chairman of Parish Council
NPA New Forest Access Liaison Forum (observers only)	Cllr Errington, Cllr Shand & Cllr Trebilco
NPA North West Quadrant Parishes Liaison	Cllr Errington, Cllr Shand & Cllr Trebilco
NPA Western Escarpment Conservation Management x2	Cllr Shand & Cllr Trebilco (Cllr Errington Chair of this outside body)
Tarmac Plumley Wood Liaison Panel	Cllr Errington (Cllr Burtenshaw

	representing other groups)
Parish Liaison Committee (formerly Police Liaison)	Cllr Shand
Rights of Way & Footpaths Officer and Cycle Liaison Group	Cllr Webster
Transport Officer	Cllr Spark
Tree Officer	Cllr Sampson (Cllr Spark oversees)

Agreement to the above list of representatives was proposed by Cllr Burtenshaw, seconded by Cllr Errington. All in favour (10).

Cllr Burtenshaw took the opportunity to thank all councillors for the many hours dedicated to representing on the above groups.

8. To fix dates and times of the Parish Council and Planning Committee meetings (circ. 19May) 16/82

A list had been circulated by the Clerk on 19 May. There are changes to meetings in August and October, due to the Clerk's annual leave.

The following dates of meetings were proposed by Cllr Burtenshaw, seconded by Cllr Spark, all in favour (10).

2016

Month	Planning Committee	Parish Council
June	Tuesday 14th	Tuesday 28th
July	Tuesday 12th	Tuesday 26th
August	Tuesday 16th (3rd Tuesday)	No meeting
September	Tuesday 13th	Tuesday 27th
October	Tuesday 11th	Tuesday 18th (3rd Tuesday) held in Ibsley Village Hall
November	Tuesday 8th	Tuesday 22nd
December	Tuesday 13th	No meeting

2017

Month	Planning Committee	Parish Council
January	Tuesday 10th	Tuesday 24th
February	Tuesday 14th	Tuesday 28th
March	Tuesday 14th	Tuesday 28th
April	Tuesday 11th	Tuesday 25th Annual Parish Meeting
May	Tuesday 9th	Tuesday 23rd Annual Meeting

9. To elect official signatories to execute official documents on behalf of Ellingham Harbridge & Ibsley Parish Council

16/83

It was **proposed** by Cllr Spark and **seconded** by Cllr Stainton-Burrell that the Chairman and the Vice Chairman would act as signatories. All in favour (8) (Cllrs Burtenshaw and Errington did not vote).

10. To confirm minutes of the meeting held on Tuesday 22 March 2016 and the Annual Parish Meeting held on 26 April 2016.

16/84

It was resolved that the minutes of the last Parish Council meeting held on Tuesday 22 March 2016 and the Annual Parish Meeting on Tuesday 26 April 2016 were to be signed as a true and accurate record. Proposed by Cllr Spark and seconded by Cllr Webster. 7 in favour (3 abstained as not present at these meetings).

11. Chairman's Report on Matters Arising from 22 March (not on the agenda)

16/84

15/118 and 16/28 Highways Matters; Moyles Court Ford - repairs to footbridge. The works to repair the dangerous footbridge have been completed (some equipment yet to be removed but fenced off).

15/80 Rockford Loop Road.

Work to be carried out by both HCC and the tenant, Tom Hordle, to improve ditching problems. HCC have applied for a two day road closure in July.

15/181 Hedge cuttings in ditch – Ivy Lane. Awaiting proactive work by RDAA.

15/182 Avon River Restoration project. On agenda.

15/205 Broadband update. An appreciative thank you to Cllr Errington for the detailed update he gave at last month's Annual Parish Meeting. More to follow as information available

15/208 New Resident welcome Letter. The clerk has forwarded a draft to Cllrs Spark and Burtenshaw, which they will review and progress.

16/04 & 16/56 Representation by Richard Deacon/Linwood Speed Limits and SatNav issues on Toms Lane. Cllr Burtenshaw has been in communication with Nigel Matthews regarding speed limits and signage to assist with these problems; **Cllr Burtenshaw to arrange a site meeting.**

Mr Deacon had sent through to the clerk his recent representation to the Verderers and hopes to attend the meeting in June to speak. **Clerk to liaise with Mr Deacon.**

16/27 Rubble following ditch work – east side of Gorley Road, Mockbeggar. Clerk has asked Somerley Estate to remove ASAP and they have replied that the work is in hand, pending suitable weather conditions.

16/31 Bridleway designation. The clerk has contacted HCC Rights of Way office, to obtain formal opinion from HCC Winchester regarding the closing of the 'open' definitive map following de-regulation in 2020.

16/41 Blashford Lakes Forum. Colin Read of NFDC has advised that following Martin Devine's departure, NFDC do not want to continue the Blashford Lakes forum. DCllr Dow will organise a meeting with the other involved organisations (Natural England, Environment Agency, HCC, Wessex Water, HIWWT and NFDC) to consider the future of this forum. Cllr Burtenshaw requested for the Parish Council to be involved. **DCllr Dow to report back.**

16/44 Plantation Copse water pipe. This water pipe was dug without consent from Natural England or the Parish Council (as the landowner). Natural England have written to the person involved, and the Clerk has written to the applicant expressing the Parish Council's disappointment and requested to be consulted before any further action is taken. It was reported turf has been laid on 24 May, **Clerk to report this with photos to Natural England.**

16/68 Seasonal Path Ibsley Water through to Mockbeggar Lakes. At the last meeting, Cllr Webster requested for this to be opened all year round, however the Somerley Estate has not reopened the path on 1 April and plan to keep it closed permanently. Rosemary Box, HCC Monitoring & Enforcement Department, is looking onto the permissions surrounding this path and will report back. **Clerk to chase.**

16/73 Resident request for path from Cross Lanes crossroads to Moyles Court. The Chairman and clerk have looked at this and deem it is not suitable for a path either side, due to narrowness of verge and sloping verge. Clerk has responded to the resident.

12. Public Forum – none**13. Finance**

16/85

- i. Payment of accounts. The following cheques were circulated by the clerk (23May) for approval for payment. **Proposed by Cllr Lane, seconded by Cllr Shand. All in favour (10).**

1281 N Mackenzie-April salary & expenses

746.59

1282	N Mackenzie-newsletter printing	45.00
1283	NFDC-GIS Partnership contribution April-Sep'16	50.00
1284	HALC-Affiliation fees 2016/17	280.00
1285	HALC-NALC levy 2016/17	61.00
1286	HALC-annual conference & training	90.00
1287	T Mason-Handyman April invoice	48.00
1288	Removal & disposal Blashford Bus Shelter	84.00
1289	N Mackenzie-food & drink for Annual Parish Meeting	116.61
1290	MN Lambert-ditch work near Ibsley Service Station	192.00
1291	P Reynolds-internal audit	220.00
1292	Ellingham & Ringwood Agricultural Show-stand fee & tickets	107.00
1293	John Hawkins-fee for cost of local history file	10.00
1294	N Mackenzie-Wordpress no ads fee for website	25.00
1295	N Mackenzie-May salary & expenses	684.17

16/86

ii. Financial report.

Current account £11,261.54 (after these payments above)

Capital reserve account £46,359.13

Reserve account £1,084.42

16/87

iii. Election of signatories on bank accounts.

It was proposed any two of the Chairman, Vice Chairman, Chairman of Planning Committee and Clerk continue to remain the signatories on the bank accounts. Proposed by Cllr Lane, seconded by Cllr Shand. All in favour (10).

16/88

iv. Acceptance of audited accounts (circ.19May16).

The clerk had circulated all documents relating to the accounts for the financial year 2015/16, which have been approved by the internal auditor. Section 1 of the Annual Return containing the Annual Governance statement 2015/16 was accepted by the members. Proposed by Cllr Burtenshaw, seconded by Cllr Sampson, all in favour (10).

16/89

Section 2 of the Annual Return containing the Accounting statements 2015/16 was accepted by the members. Proposed by Cllr Burtenshaw, seconded by Cllr Sampson, all in favour (10).

The Clerk will send the Annual Return and all associated documents requested to the external auditor BDO.

16/90

v. Acceptance of Insurance Renewal quote (circ.19May16).

The clerk had circulated the renewal quote from the current insurer Zurich Municipal. The asset register was discussed and some updates are required with some defunct electrical assets were noted to be disposed of. **Clerk to action.** It was proposed by Cllr Burtenshaw to accept the renewal quote, seconded by Cllr Spark, all in favour (10).

14. Crime in the Parish

16/91

Sadly, burglaries in Mockbeggar, Harbridge, Linford and Blashford were reported. All were reminded to remain vigilant with security, especially for outbuildings.

15. Parish Council Matters

16/92

- i. Parish Council Projects – consider applying to the Small Grants Scheme (deadline 25 July). The project to protect the verges near Ibsley Service Station was discussed – **Cllrs Burtenshaw, Errington and the Clerk to progress.** Regarding the information/circular walk notice board project, Cllrs Webster, Trebilco, Stainton-Burrell and Loader are to meet as a working group to progress, and report back at the next meeting. **Clerk to forward email from resident with a suggested circular walk to the working group.**

16/93

- ii. Blashford Bus Shelter – report progress of insurance claim.

The clerk reported the quotes for current hardwood shelters were coming in in excess of £5000, so at Cllr Errington's suggestion she was awaiting a response from the clerk at Burley regarding the supplier of their similar shelter near the White Buck. **Clerk to check what the insurance company pays out (like for like or new value?).**

16. Environmental Matters

16/94

- i. Footpaths. It was reported FP 31 has been slightly diverted by the landowner, unfortunately through a nettle patch.

16/95

- ii. Ditches, culverts & overhanging vegetation. Clerk to chase HCC Highways regarding the jetting of the culvert under Gorley Road at Ibsley Service Station. It was reported the ditch on Mockbeggar Lane East struggled with recent rains: it was noted it is a very shallow ditch.

16/96

- iii. Ragwort pull and litter pick – Saturday 2 July 2016: meet 10am at Cross Lanes green. Following correspondence from a local resident, the Parish Council will only be pulling ragwort on its own verges, and open greens where forest animals graze. Happily the National Trust are going to get involved again this year, bringing their trailer, black bags and well needed refreshments. Please encourage everyone you know to come along to this community event. **Clerk to produce and place posters on the notice boards.**

16/97

- iv. Forthcoming cycling events: Orchid Charity Cycle on 19 June and Forest Conqueror on 3 July. The clerk had circulated details of both of these events. It was also noted the Somerley Tea Party is taking place on 3rd and 4th June.

17. Community Matters

16/98

- i. Ellingham Show 13 August 2016 – report from working group. Cllr Lane suggested a working group meeting on 27 May. **Cllr Lane to update progress at the next meeting.**

16/99

- ii. Queen's 90th birthday-discuss whether to hold an event. This was discussed and regrettably agreed that there is not enough time to organise such an event this time.

18. Consultation Papers (to approve responses or agree volunteers as appropriate)

16/100

- i. Summary of the Forest Design Plan and maps-comments by 6Jun (circ.17May). Cllr Errington will respond personally.
- ii. Western Escarpment Conservation Area Steering Group-reporting identified problem areas to Gary North, Forestry Commission. All members were encourage to send photos and details of any damaged verges to the clerk for onward reporting to the Forestry Commission (excluding Mockbeggar, as this has already been noted).

At 9.30pm Cllr Burtenshaw proposed to suspend Standing Order. Seconded, and all in favour (10).

- iii. Hampshire County Council Proposals on Changes to Hampshire's Waste & Recycling Service- deadline 25May'16. All were encouraged to respond individually but Cllr Burtenshaw agreed to respond on behalf of the Parish Council.
- iv. Electoral Review of Hampshire: Further limited consultation for Havant and New Forest- deadline 6Jun'16. Cllr Burtenshaw to respond.

19. Outside Bodies:

To approve the Councillors' circulated reports of meetings attended and to deal with any issues arising:

16/101

- i. Parish Council Liaison meeting 14Ar'16 (circ.15Apr)-Cllr Shand.
- ii. Ibsley Village Hall – use by the Parish Council. The members of the committee would like the Parish Council to consider using its hall more often, and are happy to consider installation of a projector screen to facilitate this. **Cllrs Burtenshaw and Stainton-Burrell to continue liaison with the Ibsley Village Hall committee.**

20. County/District Matters:

16/102

- i. Reports from County & District Councillors. DCllr Dow congratulated Cllr Burtenshaw on her election as the Chairman. He advised the new chairman of NFDC is Goff Beck, and the Vice Chairman is Christine Ward.

21. Correspondence – none

The meeting closed at 9.40pm.

Dates of forthcoming meetings to be held at Ellingham Church Hall at 7.30pm:-

Parish Council

Tuesday 28th June 2015

Tuesday 26th July 2015

Planning Committee

Tuesday 14th June 2015

Tuesday 12th July 2015