

**18 October 2016**

**ELLINGHAM, HARBRIDGE & IBSLEY PARISH COUNCIL**

Minutes of the Parish Council meeting held in Ellingham Church Hall on Tuesday 18 October 2016.

Members:

Cllr Burtenshaw (Chairman) (P-arrived at 8.55pm)

Cllr Errington (P) (Chair of meeting)

Cllr Lane

Cllr Loader (P)

Cllr Sampson (P)

Cllr Shand (P)

Cllr Spark (P)

Cllr Stainton-Burrell (P)

Cllr Trebilco (P)

Cllr Webster (P)

*(P) denotes present*

In attendance:

Natasha Mackenzie (Clerk)

Members of the Public (8).

**1. Apologies**

16/191

The clerk had received apologies from Cllr Lane, and assumed apologies from CCllr Heron. Cllr Burtenshaw will arrive later.

**2. Declarations of Interest – none.**

**3. To confirm minutes of the meeting on 27 September 2016**

16/192

It was resolved that the minutes of the meeting held on Tuesday 27 September 2016 were to be signed as a true and accurate record. Proposed by Cllr Shand and seconded by Cllr Loader. 8 in favour.

**4. Chairman's Report on Matters Arising from 26 July (not on the agenda)**

16/193

15/80 Rockford Loop Road. Ditching work is ongoing; very complicated as many different landowners - but awaiting response regarding when some of the hedging work will be carried out by Tom Hordle.

15/181 Ivy Lane Hedge Cuttings; the debris has rotted down and **clerk to request RDAA to dig the ditch.**

15/208 New Resident Welcome Letter. **Revised draft to be circulated to all, and all members to consider whether inviting local sponsors.**

16/56 Sat Nav Issues in Linwood. Sean Marsh of the Forestry Commission reported the signs are in the process of being made and the installation is anticipated in the next 2-3 weeks.

16/90 Defunct Assets on Asset Register; Clerk confirmed asset register is up to date.

16/106 Speed Limits in Linwood. Clerk has requested submission of details of where previous signs were sited, she will forward to HCC Highways.

16/119 Moyles Court School - use of weed killers; clerk has forwarded photos and information to Natural England.

16/120 Parking Issues at Picket Post; Highways England have advised they plan to install passively safe collapsible bollards, as opposed to anti-HGV trief kerbs for safety reasons. The preferred (and probably longer lasting) use of dragon's teeth was discussed, **clerk to liaise with Andrew Winson.**

16/137 Parking in the Parish; Ibsley Village Hall members agreed to raise the potential project of allowing a small amount of parking within their curtilage to allow locals easy access to the commons. It was reported Greyfriars Ringwood charge local members a set amount per annum to park (£5). Frustrations were voiced at the inability to park at the top of Newtown Lane and Mockbeggar Lane East.

16/138 Affordable Housing. The working group has met with NFDC, HARAH and been introduced to their new working partner, Hampshire Village Homes. The information sharing session was to discuss principles and strategy of the working group. The principles and strategy will be circulated to all in due course and discussed at a future meeting, to ensure the process is transparent.

16/151 Cross Lanes/Mockbeggar ditch outfall into Mockbeggar Lakes. An opinion is awaited from HCC as to whether the presence of alder trees in the outfall could create a flooding problem. Cllr Burtenshaw to mention to the Somerley Estate during her meeting regarding their recent planning application on 19 October.

16/154 Snails Lane hedging and weed issues. Clerk has drafted a letter for Cllr Spark to hand deliver to the residents who have not cut their hedges.

16/164 Adoption of Freedom of Information Act policy. Clerk circulated to all – no comments received.

16/167 Mockbeggar Lane; dangerous parking on verges. Clerk will be writing to the residents concerned imminently.

16/170 Gorley Road Overhanging Branches. Specification and costings are awaited from HCC.

16/171 South Gorley Ditches. Ian Wilson has kindly carried out the ditching work in South Gorley, and it was established the spoil has been piled roadside, as previously carried out.

16/172 Hockey's Farm Shop - Ditch to the north of the farm is identified as belonging to Avon Valley Nurseries; **Clerk to contact Gary Dinnivan.**

16/173 Road Signs and Faded Speed Limits – been reported to HCC Highways; update awaited.

It was confirmed there is an ongoing dialogue re: the cattle grid at Rockford with HCC Highways; clerk to chase status of drainage improvements.

The brambles at Cross Lanes have been removed by local resident Tony Billings, and further ditch work will be carried out when it is wetter to enhance the conditions for Small Fleabane.

## **5. Guest Speaker Sean Marsh, Forestry Commission, presents Our Past, Our Future project**

16/194

Sean gave a very interesting talk on what his role is within the Forestry Commission. His role is funded by the Heritage Lottery Scheme to promote guardianship, conserve and preserve the forest fringe for the future. This largely involves dealing with encroachments onto the Crown Lands, assisting with boundary queries, discouraging parking of vehicles on verges, advising on hedging. He shared three leaflets produced to guide and educate residents on their boundaries, what to consider when carrying out building work, and how to park within their curtilage and access tracks. The clerk has a supply of these which will be available at public meetings, and could also be included in future welcome packs to residents.

He specialises in working with residents for the benefit of the forest.

He can be contacted by any individual with any queries on 0300 0674601 or by email

[sean.marsh@forestry.gsi.gov.uk](mailto:sean.marsh@forestry.gsi.gov.uk)

He will be at an informal drop in session at Woodgreen Community Shop on 4 November.

Sean was thanked for attending.

## 6. Public Forum

16/195

A local resident asked for clarification of responsibility of culverts under the highway; it was advised the adjoining landowner has responsibility for keeping the culvert mouth and any ditchline clear when it is on their land, and HCC Highways is responsible for the culvert under the highway.

16/196

Ongoing concerns were raised regarding:- the flooding and surface water at the cattle grid near the Alice Lisle Inn, Rockford (Clerk to chase HCC Highways for improvements to drainage); faded speed limit signs on the Gorley Road through Mockbeggar and on the Linwood Road to the Red Shoot (clerk to contact HCC).

## 7. Finance

16/197

i. Payment of accounts. The following cheques were circulated by the clerk (18 October) for approval for payment. **Proposed by Cllr Loader, seconded by Cllr Spark. All in favour (9).**

|      |   |        |
|------|---|--------|
| 1320 | NFDC-GIS partnership contribution Oct-Mar17       | 50.00  |
| 1321 | T Mason-reissue of chq 1310 and Sep invoice (£24) | 96.00  |
| 1322 | N Mackenzie-October salary & expenses             | 794.18 |

16/198

ii. Financial report.

Current account £5,088.61 (after these payments above)

Capital reserve account £46,367.01

Reserve account £1,084.60

16/199

The half year budget report will be on the agenda for the next Parish Council meeting.

16/200

iii. Annual award of grants to local organisations, businesses and individuals (circ.18Oct).

The Parish Council were pleased to welcome so many members of the First Poulner Scout Group to share what any grant funds they were awarded would go towards. There are many Scouts and Explorers resident in our parish, and each has to raise £1000 to participate in a 3 week cultural exchange to Malawi. The group work with a local school, live with a Malawian family, and engage with the wider Malawian community through organising community events. The objective is to encourage each explorer to be community minded. Cllr Errington thanked all those who had kindly attended.

The clerk had circulated a spreadsheet of who had applied this year, along with her proposed grant amount. Grants were discussed and awarded as follows:-

|  |              |
|--|--------------|
| All Saints Church, Harbridge                                     | £200         |
| Parish of Hyde with Ellingham & Harbridge                        | £200         |
| First Poulner Scout Group  | £300         |
| Citizens Advice New Forest                                       | £100         |
| New Forest Disability Service                                    | £100         |
| Ringwood & Fordingbridge Footpath Society (subscription & grant) | £250         |
| St Mary and All Saints Church, Ellingham                         | £200         |
| Victim Care Service-Victim Support                               | £100         |
| <b>Total grants</b>  | <b>£1450</b> |

Proposed by Cllr Spark Seconded by Cllr Stainton-Burrell. All in favour (8).

## 8. Crime in the Parish – none reported

## 9. Parish Council Matters

i. Parish Council projects - update

16/201

- a) Report from working group re: Small Grants Scheme application for circular walks/information noticeboards. **Working group (Cllrs Burtenshaw, Loader, Trebilco, Webster) to continue to progress.**

16/202

- b) Update Ibsley Service Station verge protection scheme. Cllr Errington confirmed Natural England have agreed in principle for the work to be undertaken, additionally they require a method statement. The work is intended to be carried out when the weather is wetter. **Update and formal approval of contractor quote in due course.**

16/203

- c) Parish defibrillator scheme. Cllr Stainton-Burrell reported 1 in 600 people have a heart attack outside hospitals, and there is local resident support for such a scheme. The following was discussed:-
- Defibrillators have proved useful in communities with clustered settlements, as they are most effective if in use within five minutes. Identifying a suitable site in the parish will not be easy with our much wider spread settlements.
  - If the device is kept outside it needs to be installed and regularly maintained by a qualified electrician, and public liability insurance obtained.
  - A small working committee of residents would need to be identified to take responsibility of the defibrillator.

*Cllr Burtenshaw arrived at 8.55pm.*

- A potential locations in Mockbeggar were identified, as the largest clustered community, such as Hockey's Farm Shop, Ibsley Service Station, Ibsley Village Hall and the phone box at New Road.
- Cost of device is thought to be £3000 (less a grant for £1000).

**Cllr Stainton-Burrell to circulate her information to all, and clerk to investigate if other parishes have experience of defibrillators.**

16/204

- ii. Blashford Bus Shelter – report progress of insurance claim. The clerk reported she has received the second 'like for like' quote today, and will progress the insurance claim.

## 10. Environmental Matters

i. Roads/Footpaths.

16/205

It was reported anglers have been parking in the passing places on Ivy Lane and by the phone box in Rockford. **Clerk to contact the fishing bailiff.**

ii. Ditches, culverts, verges & overhanging vegetation.

16/206

Cllr Trebilco mentioned the flooding at Ibsley Service Station over the rainy weekend; all were reminded the current ditch digging consent of twice in five years is to be challenged with Natural England.

16/207

A burnt out car was noted on Ibsley Drove. **Clerk to investigate.**

16/208

A caravan has been left on Ellingham Drove (presumed dumped). **Clerk to investigate.**

## 11. Community Matters

16/209

- i. Community Resilience Plan - update. No feedback had been received from members, and it was suggested to include in the next EHI News. **Clerk to action.**

16/210

- ii. Consider investment in Speed Awareness campaign in the parish. Residents had attended to voice their concerns on speeding in the parish and the recent sad animal deaths in South Gorley/Mockbeggar and Linwood. A petition to take action to reduce speeding has been started by a local resident and has in excess of 180 signatures.
- The operation rules of Community SpeedWatch were discussed:- volunteers must be DBS checked, minimum of 3 volunteers per event as date, time, speed, vehicle details and gender all have to be recorded; signs to warn of Community SpeedWatch need to be displayed; can only be operated in daylight.
- It was discussed and thought Community SpeedWatch may not be the solution, but improved signage and animal awareness on the roads may have more impact, as the animal accidents often occur early in the morning and at night. Use of a flashing SID (Speed Indicator Device) sign was discussed. **Clerk to liaise with HCC Highways regarding improving signage and use of SIDs.**
- The use of high visibility collars for forest livestock was discussed as a preventative measure. **Clerk to investigate.**

*Cllr Errington proposed to suspend Standing Orders at 9.30pm. Seconded, all in favour (8).*

It was noted that often the speeding motorists are local people who know the roads well. **To be featured in next EHI News.**

The members agreed to continue pursuing the implementation of speed reduction and awareness measures with Cllr Heron and DCllr Dow.

## **12. Consultation Papers (to approve responses or agree volunteers as appropriate)**

16/211

- i. Draft New Forest National Park Local Plan Review; consultation will be open from beginning of October to end of November 2016 (circ.19Sep). Cllr Burtenshaw volunteered to respond to this consultation.

16/212

- ii. DCLG 2017/18 Local Government Finance Settlement (circ.27Sep)-Cllr Lane to report. As Cllr Lane was absent, she will be asked to circulate her response for this consultation to all.

## **13. Outside Bodies – none.**

## **14. County/District Matters:**

16/213

- i. Reports from County & District Councillors. DCllr Dow advised following the success of the kerbside bottle recycling scheme, and following monitoring of local bottle banks, NFDC will be reducing the bottle bank recycling sites from 106 to 20. This will achieve an annual saving of £143,000. He also reported Hampshire Waste and Recycling Centres (HWRCs) are planning to open for shorter hours, and there is some planned charging for construction waste.

## **15. Correspondence:**

16/214 - The clerk had circulated the NFDC 1APP consultation on 18 October, and it will be on the next planning committee agenda on 8 November.

16/215 - A reminder the Ibsley Village Hall AGM will be held at 7.30pm on Tuesday 15 November.

16/216 - As a matter of some urgency, the clerk requested suggestions for content for the forthcoming EHI News.

The meeting closed at 9.50pm.

## **Dates of forthcoming meetings to be held at Ellingham Church Hall at 7.30pm:-**

### **Parish Council**

Tuesday 29<sup>th</sup> November 2016 (5<sup>th</sup> Tuesday)

No meeting in December

### **Planning Committee**

Tuesday 8<sup>th</sup> November 2016

Tuesday 13<sup>th</sup> December 2016