

ELLINGHAM, HARBRIDGE & IBSLEY PARISH COUNCIL

Minutes of the Annual Meeting held in Ellingham Church Hall on Tuesday 24 July 2018.

Members:

Cllr Burtenshaw (Chairman) (P)	Cllr Errington (P)
Cllr Lane	Cllr Loader (P)
Cllr Sampson (P)	Cllr Spark (P)
Cllr Stainton-Burrell	Cllr Taylor (P)
Cllr Trebilco (P)	Cllr Webster (P)

(P) denotes present

In attendance:

Natasha Mackenzie (Clerk)

Members of the Public (0)

1. Apologies

18/07/124

The clerk had received apologies from Cllr Stainton-Burrell. Apologies assumed from Cllrs Lane, Spark and CCllr Thierry.

2. Declarations of Interest - none

3. To confirm minutes of the meetings held on 26 June 2018.

18/07/125

It was resolved that the minutes of the last Parish Council meeting were to be signed as a true and accurate record. Proposed by Cllr Burtenshaw and seconded by Cllr Webster. 6 in favour (1 abstention as only co-opted at that meeting).

4. Chairman's Report on Matters Arising from 26 June (not on the agenda)

18/07/126

The Chairman's report was circulated prior to the meeting. Any additional updates are in *italics*.

16/170 Gorley Road Overhanging Branches & 18/06/105 Road Repairs Pigeon House Corner. Another resident has complained about the potholes and narrow state of the roads both north and south of Linford Ford. Part is in Ringwood parish but I will ask the **Clerk to liaise with Ringwood and report both matters to Hampshire Highways as a matter of urgency.**

16/196 Cattle Grid at Rockford. Date of completion required from Hampshire Highways.

17/05/81 Speeding and Signage at Linwood. Cllr Spark has kindly agreed to assist me with moving this project forward.

17/06/103 Blashford Bus Shelter. Awaiting installation in September.

17/10/186 & 18/06/111 Information Boards. Work ongoing with regard to design of the board, where it is to be sited and to bring together material for the leaflet for which the clerk is purchasing a leaflet dispenser.

17/11/205 Use of ehpc Email. Cllr Lane to action.

18/01/17 Dockens Water Ford SSE Repairs. Still awaiting update form SSE re: Hydrock Engineering.

18/02/32 Ellingham Drove Speed Limit. Awaiting response from HCC.

18/03/48 & 15/05/93 Alderholt Road Concerns. Awaiting response from HCC and other recipients of the letter.

18/05/94 Easement at Redwings, South Gorley. Awaiting update from the solicitors. **Clerk to chase.**

18/06/106 Rockford Farm Barns Planning Application. Planning Permission was refused at the NPA planning committee meeting on 17th July.

18/06/110 Clerk's Remuneration. To clarify - the additional hours to be worked by the clerk up to a maximum of 50 hours may be taken in 'batches' of more than one hour per week but I suggest, for simplicity, the payment is made as an extra one hour per week? *Agreed to pay four hours a month.*

Cllr Spark arrived at 7.38pm.

18/06/114 First World War Commemoration. It was agreed at the planning committee meeting on 10th July to purchase a 'Tommy' but the exact site to be decided taking account of residents' views to be obtained at the Ellingham Show. **Clerk to add to agenda for September.**

18/06/115 Training for GIS Mapping. The training took place on the 18th July attended by Cllrs Errington, Sampson, Trebilco and Burtenshaw and the Clerk. All agreed it was a useful session and provided good information about the parish.

18/07/127

Cllr Burtenshaw referred to the clerk's circulation of advice from the Verderers relating to not putting out water for forest stock. There is water available through the mires and forest ponds. Assurances were made the Verderers constantly monitor the health of the animals and ask commoners to take in any stock they are concerned about. **Clerk to contact Verderers regarding monitoring of foals.**

5. Public Forum - none

6. Finance

18/07/128

i. Payment of accounts. The following cheques were presented for approval for payment. **Proposed by Cllr Sampson, seconded by Cllr Spark. All in favour (8).**

1467	Castle Marquees-Show gazebo hire	96.00
1468	T Mason-Mockbeggar Noticeboard refurb	124.12
1469	T Mason-May & June invoices	48.00
1470	N Mackenzie-July salary & expenses	842.88
1471	Viking Payments-stationery (n'letter & other)	251.07
1472	N Mackenzie-purchase of a Tommy	776.30
1473	N Mackenzie-stationery: labels	23.78

18/07/129

ii. Financial report.

Current account £12,478.15 (after these payments above)

Capital reserve account £46,507.79

Reserve account £1,420.52

18/07/130

iii. Ellingham Hall - hire fees increase and replacement black-out blinds.

The clerk had been advised of a hire fee increase from £20 to £30 per meeting, which is a slightly discounted rate. She is in negotiations to agree a rate. The Parish Council is keen to fund replacement of the blackout blinds: Clerk to get a price, add to agenda for 25 September.

18/07/131

iv. Agree projector hire fee. Cllr Errington owns the projector and has for some time kindly allowed the Parish Council to use it for its meetings. It was discussed and agreed to pay a hire fee of £10 per meeting rather than purchase a projector. Proposed by Cllr Loader, seconded by Cllr Spark. 7 in favour (Cllr Errington abstained).

7. Crime in the Parish – none reported to the clerk, however suspicious persons had been seen at a house in neighbouring Hyde.

8. Parish Council Matters

18/07/132

i. Parish Council Projects. It was noted a new sign near the Monkey Puzzle trees in Linwood is rather unclear in its message: it has been erected by the NFNPA & Forestry Commission. Red Kiosk, Mockbeggar: the clerk is trying to obtain the paint and will pass everything to the councillors who have volunteered to head up the Community Support Group (Cllrs Stainton-Burrell, Taylor & Burtenshaw). **Clerk to purchase leaflet dispenser.**

18/07/133

- ii. Bringing together the Parish – suggestions. Cllr Stainton-Burrell is keen to unify the parish and creating a Hyde Neighbourhood Watch style email was discussed. **Cllr Loader to get in touch with Dai Morgan and investigate how he set it up. To be featured at the Ellingham Show.**

18/07/134

- iii. Bench overlooking Dockens Water, Moyles Court. The clerk advised the Verderers would not give permission on their land, however the proposed site is on parish council land. She is awaiting a response from Natural England. The design must be approved by the Parish Council. **Clerk to chase NE and respond to the applicant.**

9. Environmental Matters

18/07/135

- i. Roads/Footpaths: Cllr Webster reported there is a water leak from a standpipe near a field on the Gorley Road. **Clerk to report to HCC Highways.**

18/07/136

Cllr Webster asked the Parish Council to write to the Somerley Estate to request the permissive path be reopened to allow local residents and walkers to enjoy the beauty of the area. The Parish Council is happy to help fund the installation of gates, fences, etc. to protect their fishing rights. **Clerk to action.**

18/07/137

Cllr Loader raised concerns on the junction of the School House at South Gorley. Photos were viewed of the area, and it was agreed the gravel needs regrading and the installation of a few dragon's teeth to clearly mark the junction and prevent overrunning of the verge. **Clerk to investigate with a contractor, and continue the gravel grading up towards Furzehill.**

18/07/138

- ii. Ditches, culverts & overhanging vegetation: The clerk is finalising consents from Natural England for ditch work from Ibsley Service Station to Cross Lanes green.

18/07/139

The next Parish Lengthsman date is 17 September – email proposed tasks to the clerk. **Add to list: FP701.**

10. Community Matters

18/07/140

- i. Ellingham Show 11 August 2018 - Working group update. The working group have brainstormed a great stand this year, with a photo quiz and an updated leaflet. **All who haven't already are to sign up to the stand rota.**

18/07/141

Annual Ragwort Pull & Litter Pick. This was postponed and now is cancelled following the hot dry weather. A poster has been created by Cllr Loader and the clerk to show residents how to cut the ragwort and dispose of it safely. **Cllr Loader to add the wearing of gloves to it.**

11. Consultation Papers (to approve responses or agree volunteers as appropriate):

18/06/142

- i. New Forest District Council Local Plan - deadline 12Aug18: Cllr Errington to respond.
- ii. New Forest District (Outside the National Park) consultation on Supplementary Planning Documents - deadline 30Sep18: Cllr Spark to respond.

12. Outside Bodies:

18/07/143

To approve the Councillors' circulated reports of meetings attended and to deal with any issues arising:

- i. Ibsley Village Hall 17Jul18-Cllr Burtenshaw circulated her brief summary of the meeting.

13. County/District Matters:

- i. Reports from County & District Councillors. DCllr Dow had nothing to add.

14. Correspondence

18/07/144 – the clerk had circulated an email to report the sad loss of Steven Lugg, HALC on 20 July. **She will communicate funeral arrangements and send a message of condolence to HALC.**

18/07/145 - GIS Mapping system – all should have log on IDs, and all were encouraged to explore the system. Cllr Burtenshaw & Sampson are happy to assist with questions!

18/07/146 – the clerk is on annual leave Monday 30th July, and the week of 13th August. It was agreed to move the Planning Committee meeting from 14th to 7th August. **Clerk to publicise and advise applicants.**

The meeting closed at 8.46pm.

Dates of forthcoming meetings to be held at Ellingham Church Hall at 7.30pm:-

Parish Council

No meeting in August

Tuesday 25th September 2018

Planning Committee

Tuesday 7th August 2018

Tuesday 11th September 2018