

29 November 2016**ELLINGHAM, HARBRIDGE & IBSLEY PARISH COUNCIL**

Minutes of the Parish Council meeting held in Ellingham Church Hall on Tuesday 29 November 2016.

Members:

Cllr Burtenshaw (Chairman) (P)

Cllr Errington (P)

Cllr Lane (P)

Cllr Loader (P)

Cllr Sampson (P)

Cllr Shand (P)

Cllr Spark

Cllr Stainton-Burrell (P)

Cllr Trebilco

Cllr Webster (P)

(P) denotes present

In attendance:

Cllr Heron

Natasha Mackenzie (Clerk)

Members of the Public (2).**1. Apologies**

16/217

The clerk had received apologies from Cllrs Spark and Trebilco, and also from DCllr Dow.

2. Declarations of Interest

16/218

Cllr Webster declared a non-pecuniary interest in agenda item 6.iii Application to Dodington Trust.

3. To confirm minutes of the meeting on 18 October 2016

16/219

It was resolved that the minutes of the meeting held on Tuesday 18 October 2016 were to be signed as a true and accurate record. Proposed by Cllr Shand and seconded by Cllr Sampson. 7 in favour (1 abstention as not present at that meeting).

4. Chairman's Report on Matters Arising from 18 October (not on the agenda)

16/220

15/80 Rockford Loop Road. Some hedging work has been carried out by a resident, and exploration of ditches will be the next action.

15/181 Ivy Lane Hedge Cuttings; the clerk has spoken with the fishing bailiff and he has suggested HCC Highways usually dig that ditch. **Clerk to contact Bob Brown, HCC Highways.**

15/208 New Resident Welcome Letter. **Cllr Burtenshaw will circulate a revised draft, and welcomes members' suggestions of what leaflets to include.** Noted: to contact the NPA, Commoners Defence Association, Verderers, Forestry Commission for their leaflets.

16/56 Sat Nav Issues in Linwood. The new sign to direct road users to the High Corner Inn has not yet been installed. **Clerk to contact Sean Marsh of the Forestry Commission for further update.**

16/106 Speed Limits in Linwood. Details of the previous sitings of signs have been submitted to HCC Highways. **Clerk to investigate if the red triangle horse warning sign is still present before to the Alice Lisle cattlegrid, and report to HCC Highways if it is missing.**

16/120 Parking Issues at Picket Post; Highways England plan to install passively safe collapsible bollards to protect the verge from being continually parked on, as opposed to the Parish Council's preference of (and probably longer lasting) dragon's teeth. Cllr Heron asked for all correspondence to date to be sent to him and **he will liaise with Highways England for the use of dragon's teeth.**

16/137 Parking in the Parish; Cllr Burtenshaw raised the suggestion of limited parking being made available at a small annual fee for local residents at the back of the Ibsley Village Hall car park at their AGM, however it received limited interest. It was suggested to try to pursue other areas for parking for the benefit of local residents.

16/138 Affordable Housing. No progress has been made on this project to date. The principles and strategy will be circulated to all in due course and discussed at a future meeting, to ensure the process is transparent.

16/151 Cross Lanes/Mockbeggar ditch outfall into Mockbeggar Lakes. HCC Highways have liaised with the Somerley Estate, who do not feel the trees could cause a problem. Observing recent rains, the main ditch water has been flowing freely, so no further investigation will be taken.

16/154 Snails Lane hedging and weed issues. Cllr Spark had kindly hand delivered letters to residents in Snails Lane reminding of their responsibility of hedges overhanging the lane.

16/167 Mockbeggar Lane; dangerous parking on verges. Clerk has written to the residents concerned reminding them of the Highway Code.

16/170 Gorley Road Overhanging Branches. Specification and costings are still awaited from HCC.

16/172 Hockey's Farm Shop; Cllr Stainton-Burrell had circulated photos to members of recent flooding issues north of Hockey's farm where the water, along with silt and gravel, are washed down from the commons between Avon Valley Nurseries and Hockey's, spilling onto the road. **It was agreed urgent maintenance is needed – Clerk to organise.** There was some discussion on what is causing such a fast flow of water. **To be raised at the next National Trust Advisory Board by Cllrs Burtenshaw and Errington.**

16/173 Road Signs and Faded Speed Limits – update awaited from HCC Highways;.

16/196 A job for the cattle grid by the Alice lisle Inn, Rockford has been raised with HCC Highways.

16/205 – The Clerk had spoken with the fishing bailiff regarding anglers parking in the passing places on Ivy Lane and by the phone box in Rockford. This is clearly forbidden within the membership of the fishing club, and a reminder will be sent to all members.

16/207 Burnt out car, Ibsley Drove - this is located on an unadopted lane so no action can be taken by NFDC.

Fly tipping was reported at Harbridge (mattress) and Ellingham Drove (fridge).

16/210 – Speed awareness campaign. There was discussion surrounding the use of SIDs, improvement of signage and reflective collars for livestock. SIDs can now be installed at a direct cost to the Parish Council. Reflective collars are free to commoners at drift times, but not considered safe for foals.

Clerk to investigate costs, to contact Mandy Ware to request a speed assessment, and to liaise with the Verderers for their advice on successful initiatives (rotated signage, SLR with animal image?) as this is a common issue experienced all over the forest.

5. Public Forum – none

Agenda item **13. NPA CONS/16/1150 Mockbeggar Cottage** was brought forward by the Chairman.

16/221

Cllr Stainton-Burrell explained to members of the location of the property, and showed photos of the trees applied to be felled. The Leylandii hedge is in excess of 30ft tall, was assumed as originally

planted to form a hedge and has been left to grow. The beech tree is multi stemmed and has no amenity value. It was proposed to **raise no objections**. Seconded, all in favour (8).

Agenda item **8.11.c) Proposed BT Payphone Removals** was brought forward by the Chairman.
16/222

The clerk had circulated details received from the NPA and NFDC regarding consulting on decommissioning phone boxes in our parish. In summary:-

- There are 4 proposed in EHI – New Road, Mockbeggar (red); and new style ones at South Gorley Green, near the Alice Lisle and Linwood.
- Calls in the last 12 months are listed as 0, 0, 2 and 0 respectively. **Clerk to check if these include non fee-generating calls and calls to emergency services.**
- Discussion regarding usage of any adopted boxes include:- site for a community defibrillator, a parish information point, a book/vegetable exchange.
- Clerk advised she is investigating a free defibrillator from the Community Trust. Cllr Heron stated he would consider an application for grant funding for a defibrillator. **Clerk to produce details of costs and installation.**
- Ongoing costs such as maintenance and the potential for vandalism were discussed, as was the inevitable unpredictability in the response time from the ambulance service.

Cllr Stainton Burrell will send any information she has to the clerk.

Once further clarification has been received regarding the phone usage, the clerk will put on a future agenda to spend £1 and adopt the red phone box at New Road, Mockbeggar. **Clerk to action.**

6. Finance

16/223

- i. Payment of accounts. The following cheques were circulated by the clerk (29 November) for approval for payment. **Proposed by Cllr Burtenshaw, seconded by Cllr Sampson. All in favour (8).**

1323	Grant-All Saints Church, Harbridge	200.00
1324	Grant-Parish of Hyde with Ellingham & Harbridge	200.00
1325	Grant-First Poulner Scout Group	300.00
1326	Grant-Citizens Advice New Forest	100.00
1327	Grant-New Forest Disability Service	100.00
1328	Grant-Ringwood & Fordingbridge Footpath Society	250.00
1329	Grant-St Mary & All Saint Church	200.00
1330	Grant-Victim Care Service	100.00
1331	Hampshire Association of Local Councils-Clerk training course	42.00
1332	N Mackenzie-UK Cheapest domain hosting	52.99
1333	SLCC membership renewal	121.00
1334	N Mackenzie-annual home office use fee	104.00
1335	N Mackenzie-November salary & expenses	844.78
1336	Viking Payments-newsletter and other stationery	426.44

16/224

- ii. Financial report.

Current account £11,706.90 (after these payments above)

Capital reserve account £46,370.89

Reserve account £1,084.69

16/225

The clerk had circulated the half year budget report to all. It was briefly discussed and Cllr Loader suggested a small investment of £100 a year to improve the website to a magazine style template.

Cllr Loader to circulate information regarding the website statistics to all.

16/226

- iii. Approval of precept for 2017/18.

This was delayed until the Planning Committee meeting on 10 January 2017.

Cllr Lane left the meeting at 8.55pm.

16/227

iv. Request to Dodington Charity for grant to a local individual (circ.21Nov)

The application was discussed, and it was proposed to award a grant of £100 towards a laptop.

Seconded, 7 in favour. **Clerk to withdraw the funds, and diarise an article for the next newsletter as a call for additional funds.**

7. Crime in the Parish – none reported

16/228

All were encouraged to be vigilant with outbuilding security, following reports of break-ins in Fordingbridge and Poulner.

8. Parish Council Matters

16/229

- i. Reminder of the Code of Conduct and Data Management procedures. Cllr Burtenshaw will email all members the Code of Conduct and Data Management rules.

16/230

ii. Parish Council projects – update

- a) Report from working group re: Small Grants Scheme application for circular walks/information noticeboards. **Working group (Cllrs Burtenshaw, Loader, Trebilco, Webster) to continue to progress.**
- b) Parish defibrillator scheme. Discussed earlier in meeting under 16/222.

- ii. Proposed BT Payphone removals (circ. 21Nov). Discussed earlier in meeting under 16/222.

16/231

- iii. Assessment of need and site for benches throughout the parish. Some suggestions have already been forwarded to the clerk, and more suggestions with photos were encouraged by all members. **Clerk to place on the agenda for January, and to liaise with Terry Mason regarding installation of the bench donated to Ellingham Church Hall.**

9. Environmental Matters

- i. Roads/Footpaths. None.

16/232

- ii. Ditches, culverts, verges & overhanging vegetation. Flooding was discussed on Mockbeggar Lane East where the shallow ditch spills onto the road. Also, parking has been reported on the SSSI verge near the top of Mockbeggar Lane East, where the logs have been moved. This could be looked at as part of the Western Escarpment Verge Protection Scheme, for which there is some High Level Stewardship (HLS) funding. **Clerk to liaise with Cllr Errington.**

16/233

- iii. Suggestion of tasks for next Lengthsman visit - 9 January 2017. All were encouraged to submit tasks to the clerk. Potentially a debris dam on FP703 and at Moyles Court footbridge could be a tasks. **Clerk to action.**

10. Community Matters

16/234

- i. Community Resilience Plan - update. As minimal interest has been shown, it was agreed to focus on the community defibrillator project.
- ii. BT Phone Boxes; advise residents of those proposed to be removed & suggestions for use of any boxes retained **Duplication-discussed earlier under 16/222**
- iii. NFDC Licencing Act 2003 – application for club premises certificate (S71) Somerley Park Golf Club, Nea Drive, Somerley (circ21Nov). No comment.

11. Consultation Papers (to approve responses or agree volunteers as appropriate) - none

12. Outside Bodies

- i. New Forest Assoc. of Local Councils (NFALC) 20 Oct16 (circ.14Nov)-unattended
16/235
- ii. Bleak Hill Liaison Panel – Cllr Burtenshaw verbally reported the present works Bleak Hill II will complete by the end of 2018 and it is likely it will move into Bleak Hill III, subject to planning permission.
16/236
- iii. National Trust advisory Board – Cllr Burtenshaw advised she will raise cycling and the fast water run-off from the commons.

13. Tree application: discussed earlier under 16/221.

14. County/District Matters: Cllr Heron had nothing further to report.

15. Correspondence:

16/237 - The clerk requested proposed content to herself and Cllr Loader asap for the forthcoming EHI News.

16/238 – The clerk reported the insurance company can pay out a cash settlement of £1740 for the Blashford Bus Shelter, which is the cheapest quote less 20% VAT and £100 excess. Once the shelter has been replaced they will happily pay the 20% withheld VAT. **Clerk to circulate to all and add to agenda for the January meeting.**

The meeting closed at 9.30pm.

Dates of forthcoming meetings to be held at Ellingham Church Hall at 7.30pm:-***Parish Council***

No meeting in December

Tuesday 31st January 2017 (moved from 24th)

Planning Committee

Tuesday 13th December 2016

Tuesday 10th January 2017