

Ellingham, Harbridge & Ibsley Parish Council

**Meeting held on Tuesday 25th February 2020
at Ellingham Church Hall, Ellingham**

In attendance:

Cllr Burtenshaw - Chairman
Cllr Errington – Vice Chairman
Cllr Blake
Cllr Coutts
Cllr Stainton-Burrell
Cllr Taylor
Cllr Wilson

NFDC Cllr Lane
Acting Clerk: Kate Mason

20/02/17 Apologies for absence

Apologies for absence were received from Cllr Loader.

20/02/18 Declarations of Interest

Cllr Taylor declared an interest in agenda no 15, Correspondence: Druces Acre.

20/02/19 Minutes of the Council meeting held on 28th January 2020

It was proposed by Cllr Taylor and seconded by Cllr Blake that the minutes of the meeting held on 28th January 2020 be signed as a true and accurate record: ALL IN FAVOUR.

20/03/20 Chairman's report on matters arising from the Council meeting of 28th January 2020

Minute 19/10/190(i) Kent Lane Potholes - the Chairman advised these are now on the HCC schedule for repair.

Cemex Liaison meeting – no date has yet been advised.

Bleak Hill III Mineral applications - (19/11324, 19/11325 & 19/11326) – no further information is forthcoming.

Minute 19/11/203(i) Footpath 721 – due to the weather all footpaths are impassable at present and ditches too full to be cleared.

Verge damage – due to the weather, this is prevent throughout the parish.

Commoners Stock Warning & HCC Fly tipping posters – these are all now displayed on the noticeboards.

Felling Licence for Western Commons FC 019/00548: site meeting 22/01 report

As reported by Cllr Loader at the Planning meeting of 14.02.2020, minute 20/02/205P, the National Trust have felled the group of trees at the east end of Newlands on the Western Commons.

20/02/21 Public Forum

No public present.

Chairman

24th March 2020

Cllr Lane entered the meeting.

20/02/22 Finance

(i) Payment of accounts

Account balances – Nat West Bank

02911477	Business Current a/c	12,084.15
13938754	Business Reserve 1 a/c	57,406.03
40557901	Business Reserve 2 a/c	0.04 now CLOSED
40756041	Doddington Trust a/c	2,100 now CLOSED

Account balances – Unity Trust Bank

20419642 Current Account

Initial opening payment	1000
Bleak Hill Broadband project repayment	500
Total credit	1500

Payment approved at January 2020 meeting

300001	PKF Accountants (Audit 2018/19)	240.00
300002	NFDC Elections 02.05.19	75.00
300003	T Mason - Clearing bus shelter areas	48.00
300004	Acting Clerk Salary & expenses Dec/Jan 2019/20	467.12

Payments for approval

300005	R. Coutts -Tree removal	200
300006	SLCC Clerks Handbook	52.30
300007	DAPTC Clerk Vacancy advert	50.00
300008	Acting Clerk Salary February 2020	419.90
300009	Cllr Burtenshaw – expenses	154.50
Total left in a/c		-179.82

20419655 Reserve account

Balance of Doddington a/c and Business Reserve 2	2,100.04
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It was proposed by Cllr Stainton-Burrell and seconded by Cllr Taylor that the payments be approved for payment. ALL IN FAVOUR.

(ii & iii) Financial report and update on banking arrangements

Signed mandates were submitted to Nat West Bank in January 2020 by the Acting Clerk instructing the closure of all the bank accounts held and that the monies be transferred to the Unity Trust bank. However, only the accounts holding the balance of the Doddington Trust and the Business Reserve 2 account were closed and transferred. The Nat West Current account and the Business Reserve 1 account were left open. The Clerk to submit further forms to facilitate the closure of both accounts.

As soon as the balance of the Nat West Current account and Business Reserve 1 account have been paid to the Unity Trust bank accounts, separate accounts will be opened for both the Doddington Trust and the new Clerk's pensions contributions.

(iv) Review of Financial Regulations

Members discussed the proposals included in the regulations for electronic banking (para 6.3).

It was AGREED that:

- a bank reconciliation be presented to the full Council meeting each month or when held, to include a forward balance, payments made and an end balance
- The Bank statements of each account to be made available to members either prior to or at the monthly full council meeting
- Payments up to £500 may be made by electronic transfer but payments over £500 to be made by cheque unless passed by resolution of the Council.

It was proposed by Cllr Stainton-Burrell and seconded by Cllr Blake that the Financial Regulations be adopted, subject to the inclusion of the above points. ALL IN FAVOUR.

(v) Standing Orders

Members discussed the current Standing Orders and made the following amendment:

- Para 18.1 Any Member who fails to attend meetings of the Council or of a Committee of which he is a Member, for ~~six~~ *three* consecutive months shall be deemed to have resigned from the Council or Committee unless leave of absence has been granted by the Council before the expiration of the ~~six~~ *three* month period referred to above.

It was proposed by Cllr Burtenshaw and seconded by Cllr Errington that the Standing Orders be adopted subject to the alteration in para 18.1 above. ALL IN FAVOUR.

ACTION: Clerk.

20/02/23 Crime in the Parish

- Cllr Coutts reported that a theft at New Forest Farm Machinery at Blashford had occurred and £30k of machinery had been stolen.
- Cllr Stainton-Burrell reported that a £2k trail bike had been stolen from her property. She also highlighted the difficulty in reporting a dead deer which had died as a result of an RTA. The FC number re-routes calls to Scotland out of hours and the police were not interested in responding.

20/02/23 County/District Matters

[This agenda item was moved as Cllr Lane was unable to attend the whole meeting.]

Ward Boundary changes - Cllr Lane was advised that the Parish Council were in favour of being part of a forest ward instead of Ringwood North ward.

Druce Acres LPA 17/11180 – Cllr Taylor advised that the letter regarding the continuing problems at Druces Acres was from his wife as it was a neighbouring property. There are mainly horses on livery kept there, the land is in a very poor state and not being used as an agricultural business. Cllr Lane advised she would attend the NFDC Planning Committee on 11th March at which Druce Acres will be discussed. [The application will be re-discussed at the EHI PC Planning Committee meeting on 10th March].

Cllr Lane left the meeting.

20/02/24 Parish Council Matters

(i) Councillor Email addresses

Cllr Coutts and Cllr Stainton–Burrell both advised they required Cllr Loader’s help in setting up their new PC email.

ACTION: Cllr Loader

(ii) Annual Parish Meeting speakers and suggestions

Members agreed to request that a members of the Hampshire Police Country Watch Team speak at the Annual Parish meeting on the 28th April 2020.

ACTION: Clerk

20/02/25 Environmental Matters

(i) Roads

- Broomy Plain restoration work – HCC Highways/Forestry England are continuing with the highway scheme of works.
- Linwood Car Park – there is a haunch collapse by the gate, leaving a channel over a foot deep.
- Toms Lane restoration - Cllr Coutts reported that it is still on-going and he is waiting for Sean Marsh from the Forestry Commission to contact him.

(ii) Ditches, Culverts, verges and overhanging vegetation

- Ditch outside Hockey’s Farm – water is not flowing from the north end of the ditch to where the fence of Hockey’s farm begins.. Cllr Burtenshaw agreed to report it to Cllr Thierry.
- Lengthsman – between Ibsley Garage and the junction of Newtown Lane the ditch is shallow and overgrown with the hedge overhanging it. It was agreed to request the lengthsman to cut back vegetation overhanging the ditch between Newtown Lane and Ibsley Garage.

ACTION: Clerk

20/02/26 Planning Matters

Nothing to report

20/02/27 – Community Matters

Noticeboards – Cllr Errington alerted members attention to the fact that several of the Parish Council notice boards were in a poor state of repair. Cllr Stainton-Burrell offered to research commercial sources for new notice boards and Cllr Coutts agreed to see if a local carpenter was available.

20/02/28 Consultation Papers

Nothing to report.

20/02/29 Outside Bodies

Nothing to report.

20/02/31 Correspondence

National Park Member – A DEFRA appointee position is available.

20/02/32 Clerks Vacancy

The Clerk reported that 8 people had requested application forms. The closing date is 13th March 2020.

The meeting ended at 9pm.

Dates of 2019/20 EH&I PC meetings at Ellingham Church Hall at 7.30 pm:

Planning Committee

(Tuesdays)

10th March

14th April

12th May

Parish Council

(Tuesdays)

24th March

28th April Annual Parish meeting at
Ibsley Village Hall

26th May Annual meeting.