

PARISH COUNCIL MEETING

Tuesday 25 June 2019 at 7.30 pm
Ellingham Church Hall, Ellingham BH24 3PJ

Councillor attendance:	Apologies received:
Cllr Burtenshaw (Chairman) (LB) Cllr Errington (Vice Chairman) (RE) Cllr Sampson (BS) Cllr Taylor (GT) Cllr Webster (PW)	DCllr Lane (EL) Cllr Loader (RL) Cllr Stainton-Burrell (S-B) Alleyn Wilson – (AW) - (Co-opted Cllr)

Clerk: Melissa Edmunds (ME)
 Rupert Coutts (RC) – (Co-opted Cllr)
 Emma Blake (EB) – (Co-opted Cllr)
 CCllr Thierry (MT)
 Members of the public: none

ITEM	Ref No.		ACTION
1		Apologies	
	19/06/112	See above	
2		Declarations of Interest	
		None	
3		Confirm minutes of the Annual Meeting held on 21 May 2019	
	19/06/113	Correction to 19/05/93 ii - Financial report: Current account balance should read £14,959.99, not £4,162.75. (The Clerk had been unable to access the bank account to confirm receipt of parish precept) It was resolved that the minutes of the meeting be signed as a true and accurate record. Proposed by Cllr Webster, seconded by Cllr Errington: all in favour (6)	
4		Chairman's report on Matters Arising from Parish Council meeting 26 March 2019	
	19/06/114	<i>Re. items not on the agenda. Report circulated to members prior to meeting. Updates / decisions made during the meeting are in italics.</i> 16/170 Gorley Road overhanging branches: Date for works awaited from HCC Highways. 17/10/186, 18/06/111 Information boards and red kiosk: Repainting completed mainly thanks to Cllr Taylor. Information board design awaited. 18/01/17 Moyles Court / Dockens Water - SSE cable repairs: (Agenda item 9 vi.) 18/03/48, 18/05/93, 19/03/15 Alderholt Road concerns: Outcome of Dorset Council's plans awaited. 18/05/94 Easement for Redwings: Draft Deed had been approved, but engrossment returned without amendments. Still with solicitor for completion. 18/07/134 Bench at Moyles Court: Cllr Burtenshaw has contacted the Verderers; response awaited.	

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		<p>18/07/137 South Gorley verges: Scheme to be finalised; NE consent to be obtained.</p> <p>18/09/160 Plovers Barrow manure heap: EA has advised its removal.</p> <p>18/10/179 Parish Council noticeboards: Lettering to be completed.</p>	
		Quote from Terry Mason to be chased up	Clerk
		<p>18/10/180 Roads/Footpaths - FP1 Issues: Update awaited from RFFS.</p> <p>18/11/207 Mockbeggar Lane (east): Cllr Burtenshaw met with Newlands Farm on 13 June to discuss verge protection, parking issues and general improvements to the boundaries.</p>	
		Circulate report of discussions	Cllr LB
		<p>18/11/214 CClr grant: Application to be made in July. The PC is proposing hearing loop systems for Ellingham Church Hall and Ibsley Village Hall - approx. £1,500 each.</p> <p><i>Cllr Thierry advised that the PC should apply to HCC (maximum £3,000); HCC then refers back to CClr.</i></p>	
		Complete application and forward to Clerk	Cllr LB Cllr RE
		<p>19/01/13P Operation Resilience, Broomy Plain (from EH&I Planning Committee): (Agenda item 9 ii); email circulated 24/06.</p>	
		<p>19/01/101 PC Projects – update on defibrillator: Maintenance cost options for the remaining 8-year life of defibrillator had been circulated - email 25/06.</p> <p><i>The Community Heartbeat £126 Annual Service Contract (all-inclusive) was the preferred choice.</i></p> <p>Proposed Cllr Sampson, seconded Cllr Burtenshaw – all in favour (6)</p>	
		Confirm contract with Community Heartbeat	Clerk
		<p>19/03/12 Community Funded Initiative (CFI): Confirmation of schemes being carried out this financial year awaited from Mandy Ware (HCC Highways).</p>	
		Mandy Ware to be chased up	Clerk
		<p>19/03/16 Roads/Footpath: Meeting to be set up with Liam Houghton (HCC Highways) and Natural England (NE) re. Ibsley Service Station area.</p>	
		Arrange site meeting with HCC and NE	Clerk
		<p>19/03/72 Junction Cottage access:</p>	
		Provide details for Cllr LB to reply	Clerk
		<p>19/05/89 Open fires on the Forest: NT and FE have put up signage advising of the dangers of lighting fires. Byelaws of both organisations prohibit fires except in designated locations.</p> <p>19/05/90 NFDC 18/11606 Land off Snails Lane, Blashford: This will now be discussed at the August Planning Committee meeting and not at a separate one. The traffic survey would be too expensive to commission without co-funding and expected to be of limited benefit. RTC is not willing to share expenditure.</p> <p>19/05/99 WW2 site / memorabilia interpretation: Deferred to future meeting.</p> <p>19/05/103 / 104 Review of Risk Assessment and Standing Orders: Defer to future meeting.</p>	

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		19/05/106 Ditches, Verges etc.: Verge protection / alternative parking needed in the area for events at Moyles Court. Dialogue with organisers and the headmaster to be encouraged.																	
		19/05/112 Cattle Incidents: (Agenda item 9 vii.)																	
5		Public Forum																	
		None																	
6		Finance																	
i.	19/06/115	<p>Payment of accounts</p> <p>The following cheques were presented for approval for payment. Clerk advised that the insurance premium was due, with a 6% increase over last year.</p> <table> <tr> <td>1553 Clerk M Edmunds - June Salary & Expenses</td> <td>£ 736.02</td> </tr> <tr> <td>1554 T Mason - June invoice 26</td> <td>£ 48.00</td> </tr> <tr> <td>1555 L Burtenshaw - Expenses April, May & June</td> <td>£ 164.20</td> </tr> <tr> <td>1556 Starboard Accounting System - Scribe accounts package</td> <td>£ 308.40</td> </tr> <tr> <td>1557 HALC training - Basic Part 1 for Clerk - inv 3461</td> <td>£ 51.00</td> </tr> <tr> <td>1558 Zurich Annual Insurance June 2019/20</td> <td>£ 388.62</td> </tr> <tr> <td>1559 G Taylor -Expenses re issued cheque</td> <td>£ 29.70</td> </tr> <tr> <td>TOTAL (June)</td> <td>£ 1725.94</td> </tr> </table> <p>Proposed by Cllr Taylor, seconded by Cllr Errington: all in favour (6)</p>	1553 Clerk M Edmunds - June Salary & Expenses	£ 736.02	1554 T Mason - June invoice 26	£ 48.00	1555 L Burtenshaw - Expenses April, May & June	£ 164.20	1556 Starboard Accounting System - Scribe accounts package	£ 308.40	1557 HALC training - Basic Part 1 for Clerk - inv 3461	£ 51.00	1558 Zurich Annual Insurance June 2019/20	£ 388.62	1559 G Taylor -Expenses re issued cheque	£ 29.70	TOTAL (June)	£ 1725.94	
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ii.	19/06/116	<p>Financial report</p> <table> <tr> <td>Current account</td> <td>£13,234.05 (net of above payments)</td> </tr> <tr> <td>Capital reserve account</td> <td>£57,319.28</td> </tr> <tr> <td>Reserve account</td> <td>nil</td> </tr> </table>	Current account	£13,234.05 (net of above payments)	Capital reserve account	£57,319.28	Reserve account	nil											
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iii.	19/06/117	<p>Planned training for Councillors</p> <p>Cllr Burtenshaw and R Coutts attended a HALC Planning training seminar at Hyde Parish Hall at £45 each. It was felt that the training lacked detail.</p>																	
		Provide feedback on seminar to HALC and circulate report	Cllr LB																
7		Crime in the Parish																	
	19/06/118	None advised to the Clerk. It was reported at the meeting that an Utility Transport Vehicle (UTV) had been stolen and there had been another fly-tip in Ibsley Drove. Cllr Taylor advised that no action had been taken about the previously reported fly-tip incident there.																	
		NFDC to be asked for report	Clerk																
8		Parish Council Matters																	
i.	19/06/119	<p>Parish Council Projects – Red Kiosk</p> <p>Thanks were given to Cllr Taylor, Bob Light and local residents who helped with the renovation works. The working group will next organise a call rota and agree how this will be managed.</p>																	
		Organise meeting of working group	Clerk																
ii.	19/06/120	<p>Co-option of new Councillors</p> <p>Cllr Burtenshaw welcomed Rupert Coutts (Linwood) and Emma Wyndham-Blake (Ringwood) to the meeting and apologised that Alleyn Wilson (S. Gorley) was unable to attend.</p>																	

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		<p>CLlr Burtenshaw advised that no other names had been put forward for co-option. CLlr Burtenshaw proposed co-option to the Parish Council of those named above, seconded by CLlr Sampson: all in favour (6)</p>	
9		Environmental Matters	
i.	19/06/121	<p>Roads/Footpaths Red Shoot Public House / Toms Lane R Coutts reported that since Forestry England (FE) installed dragon's teeth in this area vehicles are parking on and blocking Toms Lane when the pub car park is full. This restricts access for residents and emergency vehicles. There is a FE sign advising no parking, but there are meant to be directions to additional parking in Appleslade car park.</p>	
		Set up site meeting with Sean Marsh (FE) Supply photographs	Clerk RC
	19/06/122	<p>Harbridge Drove Despite a 'road closed' sign having been up for some time, no obvious works have been carried out.</p>	
		Liam Houghton (HCC Highways) to be asked for report	CLlr LB
	19/06/123	<p>Road markings : Moyles Court and elsewhere Road markings / junctions have been repainted in several areas of the parish; the PC was not notified. Is other work scheduled, and might this conflict with / duplicate proposed CFI works?</p>	
		Discuss with Tim Lawton (HCC Highways), report back	CCllr MT
ii.	19/06/124	<p>Broomy Plain Linwood, Operation Resilience Update It was reported that one of the dragon's teeth had been hit. CLlr Burtenshaw advised that the PC will be meeting with FE, Verderers, HCC and local residents on 5 July to review the scheme.</p>	
		Circulate report of meeting	CLlr LB
iii.	19/06/125	<p>Temporary road closure : Ivy Lane, Blashford Temporary overnight closure scheduled for 15-18 July for track clearance by KNNS for telecoms works.</p>	
iv.	19/06/126	<p>Hampshire Safe Towing Campaign -2019 Posters & website link requested (15/06) - not yet received.</p>	
v.	19/06/127	<p>Ditches, culverts, verges & overhanging vegetation Next Parish Lengthsman dates: 28 June / 12 July.</p>	
		Include FP 24 on lengthsman's list (southern end to north of Kent Lane)	Clerk
	19/06/128	<p>Newlands Farm It was reported that field(s) bounding the Linwood Road are being used for riding lessons. As the hedges are overgrown, highway users can't see riders accessing/leaving the field(s). CCllr Thierry advised that HCC only cut highway hedgerows on main roads and minor road junctions once a year. He further advised that HCC would view this as a commercial operation and Newlands Farm should action themselves.</p>	
		Raise matter with Newlands Farm	CLlr LB
vi.	19/06/129	<p>Dockens Water - SSE cable repairs Work will commence 1 July for up to two week period. SSE contractors had</p>	

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		requested if they could use part of the (west) car park area by the stream for equipment storage / access; they will put up suitable signage.	
vii.	19/06/130	<p>EHI cattle incidents</p> <p>The PC has received emails from National Trust (NT) and Dai Morgan (Neighbourhood Watch, Hyde) advising action taken since incidents reported between cattle stock and public; Verderers are aware of them. Suspected stock has now been removed from the Forest. The NT and NFNPA have launched poster campaigns urging public to keep clear of stock and to have dogs on leads; additional posters have been made available. Information is on the website, in the Link Magazine, with posters on noticeboards. Cllr Burtenshaw asked for continued reporting of incidents to the Verderers and making public aware of the campaigns. The HSE has contacted the PC for any information known; they were referred to the Verderers.</p>	
10		Community Matters	
i.	19/06/1312	<p>Ellingham & Ringwood Agricultural Show, Saturday 10 August</p> <p>Cllr Burtenshaw reported that the working group had met in May; the theme at the show would be identifying and voting about 'key issues in the parish'.</p>	
		Update as proposals progressed	Cllr LB
ii.	19/06/132	<p>Ragwort pull (10 am, Wed) 17 July, NT Rockford Common car park</p> <p>The PC has previously combined with NT when the pull was held on a Saturday. Newlands Farm are keen to join in. Only ragwort on PC verges should be pulled and all need to be aware which these are. All welcome to join in.</p>	
		Inform Newlands Farm that PC will be working with NT on 17 July	Cllr LB
iii.	19/06/133	<p>NFNPA Big Green Weekend 29/30 June 2019</p> <p>Posters are on noticeboards.</p>	
iv.	19/06/134	<p>Cycling / sporting events:</p> <ul style="list-style-type: none"> - Brewin Dolphin New Forest Summer Sportive - (Sat) 29 June - Cycling sportive - (Sat) 14 September, from Somerley Estate - Moyles Court Triathlon - (Sun) 1 September - (parking on sports field) <p>Other events:</p> <ul style="list-style-type: none"> - Focus - 25-30 July, Somerley Estate (noise monitoring overseen by NFDC Env. Health) 	
11		Consultation papers or events	
		<i>Approve responses or agree volunteers as appropriate:</i>	
i.	19/06/135	<p>HCC - Your Hampshire: Balancing the Budget Consultation (circ 12/06)</p> <p>Cllr Burtenshaw advised this was multiple choice format, therefore easy to complete. All encouraged to take part. Closes 17/07.</p>	
ii.	19/06/136	<p>NFDC Forward Plan - June 2019 (circ 12/06)</p> <p>Key decisions to be taken (re. budget / social impact) for year to July 2020.</p>	
iii.	19/06/137	<p>New Forest National Park parish survey (circ 17/06)</p>	
		Summarise responses and submit to NFNPA	Clerk
iv.	19/06/138	<p>Make Sure Your Voice Is Heard - Police Survey (circ 19/06)</p> <p>Respond individually with any areas of concern.</p>	

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	19/06/139	Dorset Council – modifications to Mineral Sites Plan Cllr Errington advised that proposed revisions would not have any significant impact on the parish.	
12		Outside Bodies	
		<i>Approve circulated reports of meetings attended; any matters arising:</i>	
i.	19/06/140	NFNPA North West Quadrant (circ 03/06) No additional verbal report.	
ii.	19/06/141	National Trust Local Advisory Board (held 10/06) Cllrs Burtenshaw and Errington attended. Questions raised by Cllr Webster had been forwarded to NT. NT will respond in due course.	
		Update once NT has responded	Cllr LB
iii.	19/06/142	WECA Steering Group (held 20/06) Verbal report from Cllrs Errington and Taylor. Brief of history of group given. Problems with FC verge protection scheme on Broomy Plain had been highlighted. Awareness campaign about importance of verges to be re-launched, leaflets still to be agreed with multiple agencies. Road signs ‘clutter’: too many temporary road signs are not removed after works. CCllr Thierry asked to be advised of locations to report to Tim Lawton (HCC).	
		Report back	CCllr MT
13			
	19/06/143	Blashford & Plumley Wood Liaison Group Cllr Burtenshaw thanked Cllr Webster for drawing attention to the issues with FP 727 south of Goblins Lake; though HCC are responsible for its maintenance, recent work has been done by Tarmac. Tarmac will submit an application for Ellingham Lake to be restored to nature conservation once agreement of Wessex Water is finalised (still progressing); bund would be removed early on to create the footpath to Ibsley.	
	19/06/144	FE - New Forest Freshwater and Wetland Restoration Forum Cllr Burtenshaw proposed that Cllr Errington represent the PC on this new forum; to be added to Outside Bodies appointments – all in favour (6)	
14		County / District Matters	
i.		CCLlr report CCllr Thierry provided a written report: (attached as addendum). Election Expenses - CCllr Thierry reminded all Cllrs that election expenses have to be submitted, even if nil. Cllr Burtenshaw requested that CCllr Thierry also report on NFDC matters on occasions when DCllr Lane would not be at meetings. Cllr Burtenshaw expressed dissatisfaction about the infrequency of Cemex Liaison Group meetings and asked if CCllr Thierry might take over the chair.	
		Report back	CCllr MT
15		Correspondence	
		None	

The meeting closed at 9.05pm

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Dates of 2019 EH&I meetings at Ellingham Church Hall, 7.30 pm:

Planning Committee

(Tuesdays)
09 July
13 August
10 September
08 October
12 November
10 December

Parish Council

(Tuesdays)
23 July
no meeting
24 September
29 October
26 November
no meeting