

ELLINGHAM, HARBRIDGE & IBSLEY PARISH COUNCIL

Minutes of the Parish Council meeting held in Ellingham Church Hall on Tuesday 23 January 2018.

Members:

Cllr Burtenshaw (Chairman) (P)	Cllr Errington (P)
Cllr Lane	Cllr Loader
Cllr Sampson (P)	Cllr Shand (P)
Cllr Spark	Cllr Stainton-Burrell (P)
Cllr Trebilco	Cllr Webster (P)

(P) denotes present

In attendance:

DCllr Dow
Natasha Mackenzie (Clerk)

Members of the Public (1).

1. Apologies

18/01/01

The clerk had received apologies from Cllrs Lane, Loader, Spark and Trebilco. Apologies were assumed from CCllr Thierry.

2. Declarations of Interest - none

3. To confirm minutes of the meeting held on Tuesday 28 November 2017.

18/01/02

It was resolved that the minutes of the last Parish Council meeting were to be signed as a true and accurate record. Proposed by Cllr Errington and seconded by Cllr Sampson. 5 in favour (1 abstention as not present at that meeting).

4. Chairman's Report on Matters Arising from 28 November (not on the agenda)

18/01/03

The Chairman's report was circulated prior to the meeting. Any additional updates are in *italics*.

16/138. Affordable Housing Scheme. Nothing to report.

16/170. Gorley Road Overhanging Branches. HCC report that as they have a new contractor, the process would have to be reinitiated. *Encourage the landowners both sides to keep their foliage trimmed and leave Highways to initiate any legal action as they deem fit.*

16/196. Cattle Grid at Rockford. HCC report this is still on a schedule for repairs and subject to a road closure order, *along with repairs to the edge of the road and potholes from North Poulner Road to the cattle grid.*

17/02/32. Dog Waste Bin at Rockford Sandpit. NT have said no to the suggestion. *Ideas were explored regarding featuring this as part of the National Spring Clean event 2-4 March.*

17/03/62 & 17/10/184. Mockbeggar Lane East - Drainage. Works were 'stopped' by me due to possible verge damage. It will be carried out by another contractor when weather conditions are suitable.

17/05/81. Speeding & Signage at Linwood. Written representations to be made to HALC.

17/06/108. Hanson Concrete Charitable Trust Funds. Application in progress.

17/06/109. John Stokes Memorial Tree. Requested assistance from Harbridge residents to aid in planting scheme.

17/06/112. Verge Protection. Comprehensive scheme and proposals awaited via Western Escarpment.

17/06/121. National Trust Matters. NT agreed to monitor the ditching work to ascertain if it helps in diverting water from the parish council ditches.

17/06/136. Blashford Bus Shelter. Plans awaited.

17/10/183. Roads - White Lines. Scheduled for work.

17/10/186. Information Boards. See 18/01/07 below.

17/10/179. Tarmac - Restoration at N Ellingham Lake. Discussed at planning meeting and comments submitted to HCC Minerals.

17/11/204. Protocol on death of a Royal. Yet to be reported to IVH Committee. *Clerk to make contact.*

17/11/205. Use of ehpc email. Remaining conversions please ASAP.

17/11/207. Flooding at Ibsley Service Station. On Agenda.

17/11/213. Defibrillator Update. On Agenda.

17/11/214. Bench on Rockford Common. On Agenda

5. Public Forum - none

6. Finance

18/01/04

- i. Payment of accounts. The following cheques were presented for approval for payment. **Proposed by Cllr Shand, seconded by Cllr Errington. All in favour (6).**

1419	R Loader-UK Cheapest domain hosting	52.99
1420	Viking Payments-inks	92.34
1421	N Mackenzie-newsletter printing	74.40
1422	T Mason-handyman Nov invoices	24.00
1423	N Mackenzie-Dec salary & expenses (salary 721.75; travel 8.55; phone 18.33)	748.63
1424	Post Office Limited-NICS contributions Oct to Dec'17	51.80
1425	SLCC membership renewal	98.00
1426	T Mason-Handyman Dec & Jan invoices	24.00
1427	HALC-GDPR course	24.00
1428	Viking Payments-general stationery & inks	65.90
1429	L Burtenshaw-expenses Oct-Dec'17 (travel 139.95;st'ary 10; phone 45)	194.95
1430	N Mackenzie-clerk Jan salary & expenses (salary 738.90; travel 27; phone 18.33)	784.23

18/01/05

- ii. Financial report.

Current account £14,217.61 (after these payments above)

Capital reserve account £45,696.30

Reserve account £1,084.90

18/01/06

- iii. Report registration: Data Protection Act with Information Commissioner's Office. Following a recent HALC course, it has become apparent the Parish Council should be registered with the Information Commissioner's Office (ICO) under the Data Protection Act. **Clerk to register immediately and reclaim the £35.**

7. **Crime in the Parish – none reported to the clerk**, however it was noted there had been recent outbuilding and garage break-ins in neighbouring Hyde.

8. Parish Council Matters

18/01/07

- i. Parish Council Projects. All were encouraged to refer to the project list regularly and to further projects. **The information boards working group to convene.**

18/01/08

- ii. General Data Protection Regulations replacing Data Protection Act: 25 May 2018. Following her recent course on the new regulations, the clerk summarised the need for conversion to non-personal councillor email address asap, the attention required on length of time and how personal data can be stored (addresses, email addresses, phone numbers, etc.). **Clerk to investigate appointing HALC to run a local training session for councillors, inviting other parish councils.**

18/01/09

- iii. Suggestions of a Speaker - Annual Parish Meeting - 24 April. 1st Poulner Scout Group are keen to attend to share their experience in Malawi during July 2017 (for which the Parish Council provided a grant in October 2016). **Cllr Sampson to organise.**

18/01/10

- iv. To report on dragon's teeth repair expenditure at Moyles Court, Newlands and Gorley Road (near Ibsley Service Station). The areas of work were summarised, and as the agreement has been given to £15 a dragon's tooth, Cllr Burtenshaw will further this with the contractors.

9. Environmental Matters

18/01/11

- i. Roads/Footpaths: Cllr Sampson reported FP27 near Harbridge Farm is presently very muddy

18/01/12

- ii. Ditches, culverts & overhanging vegetation:

- Regular contractor at Ibsley Service Station; three quotes are being obtained to secure an annual contract to clear north and south of the culvert near Ibsley Service Station.
- Cllr Webster raised concerns regarding the potentially blocked culvert on the south side of the King Oak at Moyles Court (National Trust land); Rockford Loop road flooding (**Clerk to check correspondence from HCC Highways**); debris dams forming at outfall pipe on Mockbeggar Lane East.

18/01/13

- iii. Rights of Way Vegetation Cutting Lists for 2018 (circ.8Jan). Cllr Webster had circulated his suggestions to all. After discussion, it was agreed to nominate FPs 703, 701, 717, 719 and 726. **Clerk to email HCC Rights of Way team.**

18/01/14

- iv. National Spring Clean Litter Pick 2-4 March 10am-12pm. A local resident is keen to organise a community event on Saturday 3 March with volunteer support from the Parish Council; also Jake White National Trust has asked for a councillor to volunteer as a leader for this event on Rockford Commons on Sat 3rd March 1-4pm. **Clerk to liaise with both parties to see if times can be aligned, and will forward email onto all councillors for their information.**

10. Community Matters

18/01/15

- i. Update from Community Plan working group. Cllr Shand had circulated some thoughts from the working group (Cllrs Webster, Shand and Sampson) on potential areas of progress.

18/01/16

- ii. Update from Defibrillator seminar & Mockbeggar Community Support Group. The trainer is unable to provide a first aid course, **clerk to investigate with a local trainer; and to email the Community Support Group on VETS calling circle.** Grateful thanks were noted to the Ibsley Village Committee for offering the hall for free.

18/01/17

- iii. To approve design of bench to replace leaning post at Rockford Common. The clerk had circulated Cllr Sampson's design to all, and pleasingly the National Trust were happy with the proposals. **Cllr Sampson to arrange for the completed bench to be delivered to the NT Burgate Office for them to be installed by NT.**

18/01/18

- iv. New Forest National Park Volunteer Fair Sunday 28 January 2018: Lyndhurst Community Centre 10.30-16.30. Noted for information only, no booking required.

11. Consultation Papers (to approve responses or agree volunteers as appropriate):

18/01/19

- i. Dorset County Council Pre-Submission Draft Mineral Sites Plan 2017: deadline 31 Jan'18. Cllr Burtenshaw volunteered to review and respond on anything regarding Purple Haze.

- ii. New Forest National Park Submission draft Local Plan 2016 – 2036: deadline 28 Feb’18. Cllr Errington will review and respond on behalf of the parish council, and **all councillors were encouraged to review and respond as residents.**

12. Outside Bodies:

To approve the Councillors’ circulated reports of meetings attended and to deal with any issues arising:
18/01/20

- i. Western Escarpment Conservation Area Steering Group meeting 13 Nov’17-Cllrs Shand & Trebilco
- ii. Ibsley Village Hall AGM 21Nov17 & Committee Meeting 16Jan’18-Cllr Burtenshaw had clarified to the committee there is no potential loss of SSSI planned near Ibsley Service Station
- iii. North West Quadrant 16Jan’18-Cllrs Errington & Shand; **clerk to circulate Cllr Shand’s report**
- iv. Future for the New Forest Changing Farming and Countryside talk on 2 February 2018 – Cllr Sampson attending
- v. HIWWT Awareness-raising event for Parish Councils re: invasive non-native plants 1 Mar’18; **clerk to suggest to Fordingbridge Town Council if the Parish Lengthsman can attend the event.**

Cllr Loader’s excellent report on the New Forest Inclosures Forest Design Plan Proposal – Open Habitat Restoration was noted as received and circulated.

Cllr Burtenshaw advised the recent Tarmac Liaison meeting had been cancelled, and rearranged for 1 February.

13. County/District Matters:

18/01/21

- i. Reports from County & District Councillors. Cllr Thierry was not present and DCllr Dow had nothing to report.

14. Correspondence

18/01/22 – SSE have secured necessary consents from Natural England and the Verderers regarding the repair works to the exposed 11kV Cable Joint at Dockens Water Ford, Moyles Court, Rockford. The bank repair was discussed; **Cllr Errington to feed back to Greg Moore our preference is for a stepped profile in order to allow access to the stream.**

The meeting closed at 9.10pm.

Dates of forthcoming meetings to be held at Ellingham Church Hall at 7.30pm:-

Parish Council

Tuesday 27th February 2018

Tuesday 27th March 2018

Planning Committee

Tuesday 13th February 2018

Tuesday 13th March 2018