

25 July 2017**ELLINGHAM, HARBRIDGE & IBSLEY PARISH COUNCIL**

Minutes of the Parish Council meeting held in Ellingham Church Hall on Tuesday 25 July 2017.

Members:

Cllr Burtenshaw (Chairman) (P)	Cllr Errington (P)
Cllr Lane (P)	Cllr Loader (P)
Cllr Sampson (P) arrived 7.55pm	Cllr Shand
Cllr Spark (P)	Cllr Stainton-Burrell
Cllr Trebilco	Cllr Webster (P)

(P) denotes present

In attendance:

DCllr Dow
Natasha Mackenzie (Clerk)

Members of the Public (0).**1. Apologies**

17/07/126

The clerk had received apologies from Cllrs Stainton-Burrell, Shand, Trebilco and CCllr Thierry. Cllr Sampson was running late.

2. Declarations of Interest - none**3. To confirm minutes of the meeting held on Tuesday 27 June 2017.**

17/07/127

It was noted to ensure the correct spelling of Robin Hardie's name in 17/06/110.

It was resolved that the minutes of the last Parish Council meeting held on Tuesday 27 June 2017 were to be signed as a true and accurate record. Proposed by Cllr Webster and seconded by Cllr Loader. 4 in favour (2 abstentions as not present at that meeting).

4. Chairman's Report on Matters Arising from 23 May (not on the agenda)

17/07/128

The Chairman's report was circulated with the agenda. Additional updates are in *italics*.

15/181 Ivy Lane Hedge Cuttings. Clearance work by RDAA awaited, however it is complicated by an overhead power line. They are seeking advice from SSE.

16/138 Affordable Housing. HARA with NFDC are still keen to progress with the Parish Council a potential site for 4-6 houses in a suitable location. A further update will be provided as soon as there is something positive to report.

16/170 Gorley Road Overhanging Branches. Chairman to contact HCC to establish precise specifications and requirements before notifying landowner.

16/196 Cattle Grid at Rockford. Action on new gulley and pipework by HCC awaited.

17/02/32 Dog Waste Bin at Rockford. Awaiting further report from the NT and their Dog Warden as to what arrangements would be acceptable. e.g. with permission, maybe a bin could be provided by the PC who would take on the responsibility of emptying?

17/02/38 Blashford Bus Stop. HCC Bus Stop Manager is happy with new location (forward of previous site to improve visibility). Contractor quotes to approve, if available, on the agenda.

17/03/61 FP1 Report on Unfavourable Condition. Awaiting response from HCC RoW as to suggested action.

17/03/62 Mockbeggar Lane East. The resident at Amberleigh has improved the ditching alongside his property by moving the boundary away from the telephone pole so that the pole does not stand in the centre of the ditch. The flow of water is thus enhanced but further sump work either side of the entrance culvert needs to be undertaken and will be run past Natural England. At a further site meeting Malcom Lambert has confirmed he will submit a quote for the necessary sump work to be carried out before the winter. *Following the resiting of Amberleigh's boundary, the ditch can be redirected further away from the road by a contractor at the same time as the sump work. Clerk will refer to Natural England.*

17/05/81 (changed to) Speeding and Signage at Linwood. The Chairman has written to Cllr Thierry requesting an update on his meeting with HCC Highways. *Cllr Thierry to meet with HCC Highways in September.*

17/06/103 Snails Lane Overhanging Vegetation. The Clerk has requested the handyman to investigate the removal of branches overhanging the lane at the western end and she will write to landowners in the autumn to ask for their cooperation in attending to their own hedges.

17/06/108 Hanson CCT Grant. The Chairman has written to HIWWT to request a transfer of due funds for projects within the parish according to Hanson criteria. A reply is awaited. *Clerk had circulated correspondence detailing the procedure to apply to HIWWT; Cllr Burtenshaw volunteered to draft details of the proposed projects, including a historic walk to include WW2 infrastructure.*

17/06/109 John Stokes Memorial Tree. The Chairman is investigating potential sites probably in the Harbridge area, for a memorial tree to John Stokes. A further update in due course as the tree would need to be planted early next year.

17/06/110 Other Parish Tributes. There was a discussion at the last meeting as to whether tributes should be considered for other deceased residents in the parish. Cllr Trebilco felt strongly that the late Robin Hardie merited mention due to his work in the parish on footpaths, the trig point and general support to the Parish. Despite the view that as a Trustee of the IVH, that organisation should give priority to his memorial, this matter will be further discussed and agreed upon later in the year when a first anniversary of his death might be considered. *Cllr Trebilco requested her preference for a memorial to Robin Hardie is for a bench at Ibsley Village Hall or the trig point.*

17/06/112 Verge Protection. In due course a full report on the proposals to protect the verges along the Gorley Road and around Cross Lanes Green will be submitted to the Council for their comments and agreement.

17/06/121 National Trust Parking Areas. Although this was reported at the last meeting under the Advisory Board meeting report, some residents have expressed concerns that the reduced parking area on the Linwood Road by the use of dragon's teeth has created safety concerns? Vehicles can only directly access the parking bays and when reversing, would do so onto the road with inadequate visibility. I propose to take the matter up with the National Trust. *Concerns have been raised regarding the safety of the smaller parking area on the Linwood Road; Cllr Burtenshaw to raise with the National Trust.*

17/07/129

Cllr Burtenshaw advised all the clerk has accepted additional duties as Parish Clerk & Responsible Financial Officer for Damerham Parish Council (DPC) commencing 1 September 2017. She will be contracted for 5 hours per week, and DPC have proposed to contribute 1/3 to the phone cost (£27.50 per month). She will operate a separate laptop and printer for DPC.

5. Public Forum - none

6. Finance

17/07/130

- i. Payment of accounts. The following cheques were circulated by the clerk (20Jul) for approval for payment. **Proposed by Cllr Spark, seconded by Cllr Loader. All in favour (6).**

1385	Hampshire Assoc. of Local Councils-Chairing Skills (x2)	216.00
1386	Viking Payments-stationery (newsletter & other)	261.13
1387	N Mackenzie-July salary & expenses	774.43
1388	R Errington-travel expenses Mar to May'17	74.25

17/07/131

- ii. Financial report.

Current account £13,351.10 (after these payments above)

Capital reserve account £46,674.33

Reserve account £1,084.78

17/07/132

- iii. To approve the purchase of new laptop to replace the faulty laptop (circ.18Jul). Cllr Errington briefed all on the different specifications; £800 is held in the Business Reserve 1 account for updating technology. It was discussed and proposed to ensure the RAM is sufficient on the Optimus quote, and for the maximum spend be up to £850 before VAT. Seconded, 5 in favour 1 abstention.

Cllr Sampson arrived at 7.55pm.

7. Crime in the Parish - none

8. Tree Works application:

17/07/133

- i. NPA TPO/17/0501 Site address Spinnaker Sailing Club House, Ivy Lane, Blashford – Prune 1x Oak Tree (Cllr Spark explained the location, advising the tree is sited on the land of the Spinnaker Sailing Club, and not the land of the applicant. It was discussed and proposed the following comments to be made to the NPA Tree Team:

The oak is sited not on the applicant's land (owner of Sunset, Ivy Lane) but on the land of the Spinnaker Sailing Club. We have not been able to speak to the Spinnaker Sailing Club, and note the two trees in this location are subject to Tree Preservation Order 25/10. The description of works in the application refers to a reduction of the canopy to tree T5, however the site plan refers to tree T1.

Seconded, all in favour.

9. Parish Council Matters

17/07/134

- i. Parish Council Projects. Great disappointment was expressed at Ibsley Village Hall's decision to not allow a parking scheme for local people. **Clerk to feature in newsletter.** Updates were mentioned and the projects spreadsheet will be **updated and circulated by the clerk.**

17/07/135

- ii. To approve Parish Council Policies as follows:-

- updated Risk Assessment - removal of Manual Handling requirement
- Recording and Use of Social Media policy
- Acceptance of Retention of Documents policy
- Data Protection policy

These policies were circulated to all prior to the meeting, and were briefly discussed. It was proposed to adopt all 4 policies, seconded, all in favour. **Clerk to diarise reviewing annually.**

17/07/136

- iii. To consider and agree appointment of a contractor to replace the Blashford bus shelter. Oakcraft had sent through a proposed design. It was discussed and concerns were raised on the site line when exiting Snails Lane, whether the design has a back. **Clerk to arrange to**

meet Bob Brown, and establish whether the shelter has a back. It was proposed for the clerk to instruct a new bus shelter as long as it costs no more than the original Oakcraft quote of £2208. Seconded, all in favour (7).

17/07/137

- iv. To consider attendance at HALC 70 year Celebratory Reception and Lecture, Winchester 10 October 2017 5-7pm. Cllrs Burtenshaw and Lane will attend. **Clerk to RSVP.**

10. Environmental Matters

17/07/138

- i. Footpaths: it was reported a group of Harbridge residents have cleared undergrowth on a footpath at Green Lane. Cllr Webster will photograph a broken fingerpost near Crossley Towers.
- ii. Ditches, culverts & overhanging vegetation:

17/07/139

- Further concerns were raised regarding the overgrown trees on the corner of Mockbeggar Lane near the Old Police House. **Clerk to write to resident/s concerned.**
- The culvert under the road from Newlands Farm to Cherry Orchard is blocked. **Clerk to advise Bob Brown.**
- Culverts south of Ibsley Service Station were reported as being blocked. **Clerk to review and liaise with the landowners where necessary.**
- The SSE works at Moyles Court are still awaiting to appoint a drilling contractor. **Clerk to write asking for quicker action.**
- A hedge in Kent Lane has been reported as overhanging the highway. **Clerk to liaise with Bob Brown.**

17/07/140

- iii. Campaign for National Parks and National Park Societies Conference 2017 12-14th October 2017 Balmer Lawn Hotel. Details of the conference fees were discussed, **clerk to clarify the rate with the organiser.** It was proposed to send one delegate, Cllr Burtenshaw. Seconded, all in favour (7).

17/07/141

- iv. To consider approval of access over SSSI Cross Lanes green/verge for septic tank works at Forest Corner. This was discussed along with Natural England's concerns of 3 weeks being far too long for terram to be left on the verge. Further concerns were raised, such as whether planning permission will be applied for, whether a bio-digester will discharge to the watercourse in the SSSI ditch and what the requirements are for septic tanks by NFDC environmental health. It was agreed for **further information to be collated from the contractor and these professional organisations.**

11. Community Matters

17/07/142

- i. Review of Annual Ragwort Pull & Litter Pick on Saturday 1 July. The event was well attended, with volunteers from the National Trust, Newlands Farm and Ringwood & District Angling. A resident had raised concerns that ragwort had been pulled on his land without permission, and it was reiterated that permission from the landowner is required. The Parish Council's stance on ragwort pulling was clarified as to hand pull ragwort on its' own verge and prominent greens within the parish. Ragwort pulling is a sensitive issue, and there is ongoing debate on whether is it a noxious weed or beneficial for wildlife. **To be featured in the EHI News.**

17/07/143

- ii. Ellingham Show 12 August 2017 – update from working group. All were reminded to submit two photos for the photo competition to Cllr Loader and the clerk. **Clerk to circulate the rota.**

17/07/144

- iii. Wiggle New Forest 100 event: Saturday 16th & Sunday 17th September 2017 – starting from Somerley House, Ringwood (circ.13Jul). a further event was mentioned: New Forest Middle

Distance Triathlon: 20th August 2017 – starting from Moyles Court School – expected competitors 350. **Clerk to feature in EHI News.**

17/07/145

- iv. NFDC Minor Variation Premises Licencing - Shell Forest Edge A31 Eastbound (circ.19Jul). No comment will be made.

12. Consultation Papers (to approve responses or agree volunteers as appropriate):

17/07/146

- i. NPA Future Forest ‘call for views’ consultation deadline 13 Aug (circ.19Jun). All members were encouraged to respond as individuals. **Clerk to feature in the EHI News, as important for all residents to be aware and respond.**
- ii. Forestry Commission New Forest Inclosures Forest Design Plan-deadline 31 Jul (circ. 10Jul). All members were encouraged to respond as individuals.

Cllr Lane reminded all to review and respond on the A31 consultation – deadline Friday 4 August – full details found at <http://roads.highways.gov.uk/projects/a31-ringwood-road-widening/>.

13. Outside Bodies: none

To approve the Councillors’ circulated reports of meetings attended and to deal with any issues arising:

14. County/District Matters:

- i. Reports from County & District Councillors. CClr Thierry was not present, and DCllr Dow had nothing to report.

21. Correspondence

17/07/147

The clerk had circulated details of EHI being nominated for the HALC Village of the Year competition, however due to the short timescales it was agreed not to enter this year. A working party will be set up to enter in 2018.

17/07/148

The importance of keeping the focus on delivering on the Community Plan; it was agreed to form a working group in September. **Clerk to add to the agenda 26 September.**

The meeting closed at 9.30pm.

Dates of forthcoming meetings to be held at Ellingham Church Hall at 7.30pm:-

Parish Council

No meeting in August

Tuesday 26th September 2017

Planning Committee

Tuesday 8th August 2017

Tuesday 12th September 2017