

26 September 2017

ELLINGHAM, HARBRIDGE & IBSLEY PARISH COUNCIL

Minutes of the Parish Council meeting held in Ellingham Church Hall on Tuesday 26 September 2017.

Members:

Cllr Burtenshaw (Chairman) (P)

Cllr Errington (P)

Cllr Lane

Cllr Loader (P)

Cllr Sampson (P)

Cllr Shand

Cllr Spark (P)

Cllr Stainton-Burrell (P)

Cllr Trebilco (P)

Cllr Webster (P)

(P) denotes present

In attendance:

DCllr Dow

Natasha Mackenzie (Clerk)

Members of the Public (1).

1. Apologies

17/09/149

The clerk had received apologies from Cllrs Shand and Lane.

2. Declarations of Interest - none

3. To confirm minutes of the meeting held on Tuesday 25 July 2017.

17/09/150

It was resolved that the minutes of the last Parish Council meeting held on Tuesday 27 June 2017 were to be signed as a true and accurate record. Proposed by Cllr Spark and seconded by Cllr Webster. 6 in favour (2 abstentions as not present at that meeting).

4. Chairman's Report on Matters Arising from 25 July (not on the agenda)

17/09/151

The Chairman's report was circulated with the agenda. Any additional updates are in *italics*.
15/181 Ivy Lane Hedge Cuttings. It is assumed the hedge cuttings are now rotted down regardless of lack of clearance work by RDAA. Suggest **Clerk be asked to write to the club reminding them of their responsibilities for future works.**

16/138 Affordable Housing Scheme. Nothing further to report at this stage.

16/170 Gorley Road Overhanging Branches. As pointed out by Cllr Webster with regard to the Highways' responsibilities under the Highways Act 1980, HCC are responsible for dealing with the landowner and we await their confirmation of specification of works and proposed timetable.

16/196 Cattle Grid at Rockford. HCC had promised action on the new gulley and pipework. It has come to light that a formal consent may have been refused? Suggest **Clerk be asked to clarify the present position with Bob Brown.**

17/02/32 Dog Waste Bin at Rockford. Awaiting further update from National Trust and their Dog Warden. (Unfortunately, matter was not raised at recent NFLAB meeting)

17/02/38 Blashford Bus Stop Shelter. Changed to 17/07/136 - see below.

17/03/62 Mockbeggar Lane East. Contractor, Malcolm Lambert has been asked for a quote with a view to the sump and ditch work being carried out asap. Approval from NE also awaited. *It was clarified that three quotes must be sought if works over £1000.*

17/05/81 Speeding and Signage at Linwood. CCllr Thierry has been asked for an update on his meeting with Highways, re-planned for September.

17/06/103 Snails Lane Overhanging Vegetation. The parish handyman, Terry Mason, has been asked to keep offending branches trimmed, especially near the junction with A338.

17/06/108 Hanson Charitable Concrete Trust Funds. The Chairman is in communication with HWT for the release of these funds and is currently preparing costings of projects in order to provide more detail for final approval.

17/06/109 John Stokes Memorial Tree. A site near Harbridge Green is being investigated and the tree would be planted in the winter months.

17/06/112 Verge Protection. Full report on proposals in due course.

17/06/121 National Trust Parking Areas. Unfortunately, due to a lack of communication, the NT advisory board meeting in September was not attended. Current concerns will therefore be pursued in writing.

17/07/136 Blashford Bus Shelter. Following a site meeting with Bob Brown, it has been agreed the shelter will be installed on its original position. The Clerk is instructing the contractor, as per previous agreement of councillors.

17/07/137 HALC Conference on 10th October. Attendance agreed at last meeting as Cllrs Lane and Burtenshaw.

17/07/138 Footpaths. The broken AVP footpath sign near Crossley Towers has been handed to the Parish Lengthsman for repair.

17/07/139 Ditches, Culverts etc. A number of issues were raised at the last meeting which have, in turn, been addressed to Bob Brown at Highways. Due to a change in contractors, there has apparently been some delay in preparing revised schedules of work but the Clerk will continue to press for action as appropriate.

17/07/140 National Parks Conference - 12th October. Cllr Burtenshaw has asked for a volunteer to go in her stead, due to other commitments. *Either Cllr Stainton-Burrell or Trebilco will attend.*

5. Public Forum - none

6. Finance

17/09/152

- i. Payment of accounts. The following cheques were circulated by the clerk (20Jul) for approval for payment. **Proposed by Cllr Loader, seconded by Cllr Sampson. All in favour (8).**

| | | |
|------|---|--------|
| 1388 | T Mason-handyman Jun & Jul invoices | 48.00 |
| 1389 | Viking Payments | 53.98 |
| 1390 | N Mackenzie-newsletter printing | 44.60 |
| 1391 | N Mackenzie-refreshments Ellingham Show | 50.85 |
| 1392 | N Mackenzie-August salary & expenses | 905.18 |
| 1393 | BDO LLP-annual external audit fee | 120.00 |
| 1394 | R Errington-purchase of new PC laptop | 983.00 |
| 1395 | New Forest Association conference booking fee | 45.00 |
| 1396 | Friends of Ellingham-church hall hire Apr to end Sep | 200.00 |
| 1397 | T Mason-handyman Sept invoice | 48.00 |
| 1398 | R Errington-travel expenses Jun to Aug17 | 97.20 |
| 1399 | L Burtenshaw-expenses July to September | 156.70 |
| 1400 | Post Office Ltd-NICS payments for Jul to Sept | 75.26 |
| 1401 | N Mackenzie-September salary & expenses | 759.27 |
| | Internal transfer from technology savings Business Reserve 1 acc. to current acc. | 983.00 |

17/09/153

- ii. Financial report.

Current account £9,764.06 (after these payments above)

Capital reserve account £45,691.80

Reserve account £1,084.80

17/09/154

- iii. To approve and accept the annual return from External Auditor BDO. The clerk reported a successful external audit, and it was proposed to accept the approved Annual Return certificate. Seconded, all in favour (8).

17/09/155

- iv. Dodington Trust grant application (circ.20Sep). An application had been received to support William and James Jenkins of Harbridge, who are embarking on reading mathematics at Bath University and an access course prior to seeking an apprenticeship as a farrier in Warwickshire (the access course must be completed prior to seeking an apprenticeship).

Background: The fund was originally set up in 1938 by John Dodington to support the children of poor and deserving children in Harbridge. It became a charity in 1910. In 2006 the Parish Council became the corporate trustee. In 2011 the area was expanded to cover all of the parish of Ellingham, Harbridge and Ibsley.

Future investment: Cllr Burtenshaw is approaching Sandy Balls' new owners Away Resorts to seek an annual donation to the fund. Other sources of donations could be local landowners, Hanson Concrete Charitable Trust. The Parish Council donated £1000 back in 2006; maybe a further donation could be considered.

Grant application: Their father Mark Jenkins gave an brief overview of the costs involved in both his sons' further education. It was discussed and proposed to award each son the sum of £250 towards the equipment needed. Seconded, all in favour (8).

7. Crime in the Parish

17/09/156

None was reported, however there has been many incidents of outbuilding crime and break-ins in neighbouring Hyde. All were encouraged to be vigilant with security.

8. Parish Council Matters

17/09/157

- i. Parish Council Projects. The defibrillator project has approx. 12 volunteers, clerk awaiting confirmation of the installation date. Following Cllr Trebilco's withdrawal from the Mockbeggar Community Support group, another councillor will be needed to volunteer to assist with this important community project.

17/09/158

- ii. Brief discussion on new material for the website. New material was suggested as: a 'then and now' photo feature, details of local history, a feature on the Dodington Charity. Cllr Loader volunteered to upload the data, requesting any text is in digital format (not scanned) and photos as jpeg files.

17/09/159

- iii. To consider a proposal by Church of England for sale of the freehold of former church St Martin, Ibsley. The original planning application was recommended permission by the planning committee back in 2014 (14/10585). The features within the old church were discussed, namely a memorial to John Constable (not the painter). It was proposed to respond advising we support the scheme in principle, subject to a clear indication of how the contents and internal features (particularly the John Constable memorial) are recorded and secured for posterity. Seconded, 7 in favour, 1 abstention.

9. Environmental Matters

17/09/160

- i. Footpaths: it was reported the gate at the Alice Lisle cattle grid needs maintenance: **clerk to report to Bob Brown.**

17/09/161

- ii. Ditches, culverts & overhanging vegetation: Cllr Webster reported the ditch near Crossley Towers has been dug out by the National Trust, and he asked for the need for water to be held

on the commons to be pursued. The Lengthsman has replaced the two makers at the junction of FP33 & 36.

17/09/162

iii. Complaint of dangerous parking at Toms Lane, near Red Shoot Inn (circ.20Sep). The clerk had responded to the complainant advising of the works about to take place to protect the verge and the roots of the boundary oaks at the top of Toms Lane. Any photos to be sent to the clerk.

17/09/163

iv. Forest Corner, Mockbeggar Lane - to consider revised application(s) re: access for septic tank work, NPA 17/00692 and NPA CONS/17/0816 Fell 1x Eucalyptus. It was agreed at the last planning meeting to consider any amendments to NPA 17/00692 at this meeting. The following was established and discussed:-

- A short method statement and details of the waste treatment plant had been submitted by the contractor to the clerk, though the model number of the plant was not advised. No details of comments from Natural England or the Environment Agency in relation to a permit were included. No application revision notification has been received from NFNPA.
- The clerk detailed her conversations with Natural England; consultation and issuance of a permit is required from the Environment Agency due to the close proximity of the SSSI, SPA, SAC and Ramsar habitats (within 50m); the Parish Council are also required to undertake a Habitats Regulation Assessment for the same reason.
- Concerns were voiced about the plant's strict operating parameters and its ability to always meet discharge standards while subject to the variable waste products of two holiday lets - washing, dishwashing and cleaning chemicals, waste disposal, chlorinated hot tubs etc.
- The contractor proposes to access the site via the gravel path on the eastern side of Forest Corner. A tree felling application will be considered separately. It was noted if the hedge is required to be removed, it should be replanted with native hedgerow stock.
- If the contractor can only access the site over the SSSI, Natural England still have concerns about the proposed length of time the matting / required ground protection would be on the SSSI, advising that even after 5 days damage will have occurred.

It was proposed to comment to NPA on 17/00692 with the following additional comments:-

- **The Parish Council agree in principle that a new sewage treatment system is required for this property, as an enforcement notice has been issued by the local authority.**
- **However, our existing recommendation for refusal still stands because we do not feel sufficient evaluation and attention has been given to the potential impacts on the adjoining SSSI, SPA, SAC and Ramsar designated habitats within a few feet of the site.**
- **We require a robust methodology from the owner to ensure that the strict operating limitations for this type of equipment will be complied with for these two holiday letting properties as any water emitted or overflowing from the site must be guaranteed environmentally safe for the overflow to be into the SSSI ditch.**
- **We look to the relevant statutory authorities (Natural England and Environment Agency for a permit) for their approval before considering revising our recommendation.**

Seconded, all in favour (8).

17/09/164

Forest Corner NPA CONS/17/0816 – fell 1x Eucalyptus. It was discussed and proposed to recommend to **raise no objections to the NPA Tree Team with the comment that compensation planting of native hedgerow stock would be welcomed. Seconded, all in favour (8).**

10. Community Matters

17/09/165

- i. Review of Ellingham Show. The clerk had circulated a brief summary to all; the photo competition was considered a fabulous focal point and success – thanks to Cllr Loader for organising and all members' contributions. Potential ideas for next year: footpath leaflets, include both village halls on our stand. **Clerk to add to agenda for January 2018 to set up working group.**

17/09/166

- ii. Form a working group to consider a review of the Community Plan. It was suggested an appropriate time for the 'Key Issues for Action' identified in the Community Plan to be reviewed for progress/deliverability/viability. Cllrs Shand, Webster, Sampson volunteered. It was suggested to approach Hugh Brook and Simon Richardson who were originally involved in the steering group if a deeper review is to be conducted.

11. Consultation Papers (to approve responses or agree volunteers as appropriate):

17/09/167

- i. **Broadband Universal Service obligation: consultation on design – deadline 2 Oct17:** Cllr Errington has responded to this consultation. He updated the members on the progress of fibre being available to Mockbeggar, Ibsley Drove, Ibsley and some of South Gorley. All eligible households will receive a letter. **To be featured on the website and the next EHI News.**

12. Outside Bodies:

To approve the Councillors' circulated reports of meetings attended and to deal with any issues arising:

17/06/168

- i. Ibsley Village Hall minutes 20 Jul17 (circ.24Jul) – unattended
- ii. NFALC 20 Jul17 (circ.8Aug) – unattended
- iii. Signage in the parish was discussed: **Clerk to write to the Western Escarpment Steering Group regarding the issue of a village sign at Linwood, and to HCC Highways regarding the signage at Moyles Court.**

13. County/District Matters:

17/09/169

- i. Reports from County & District Councillors. CCllr Thierry was not present, and DCllr Dow reported NFDC had endorsed the A31 improvements put forward by Highways England.

14. Correspondence

17/09/17

Members were asked to consider submissions for the forthcoming EHI Newsletter – due out end of November. **Clerk to add to the agenda 31 October.**

The meeting closed at 9.20pm.

Dates of forthcoming meetings to be held at Ellingham Church Hall at 7.30pm:-**Parish Council**

Tuesday 31st October 2017 (5th Tuesday)
Tuesday 28th November 2017

Planning Committee

Tuesday 17th October 2017 (3rd Tuesday)
Tuesday 14th November 2017