

28 March 2017
ELLINGHAM, HARBRIDGE & IBSLEY PARISH COUNCIL

Minutes of the Parish Council meeting held in Ellingham Church Hall on Tuesday 28 March 2017.

Members:

| | |
|--------------------------------|-----------------------|
| Cllr Burtenshaw (Chairman) (P) | Cllr Errington (P) |
| Cllr Lane | Cllr Loader |
| Cllr Sampson (P) | Cllr Shand (P) |
| Cllr Spark (P) | Cllr Stainton-Burrell |
| Cllr Trebilco (P) | Cllr Webster (P) |

(P) denotes present

In attendance:

Natasha Mackenzie (Clerk)

Members of the Public (1).

1. Apologies

17/03/51

The clerk had received apologies from Cllrs Lane, Loader and Stainton-Burrell, and Cllr Heron and DCllr Dow.

2. Declarations of Interest - none

3. To confirm minutes of the meeting on 28 February 2017

17/03/52

It was resolved that the minutes of the meeting held on Tuesday 28 February were to be signed as a true and accurate record. Proposed by Cllr Spark and seconded by Cllr Shand. 6 in favour (1 abstention as not present at that meeting).

4. Chairman's Report on Matters Arising from 31 January (not on the agenda)

17/03/53

15/80 Rockford Loop Road. It was reported a small culvert has been installed, and is being investigated.

15/181 Ivy Lane Hedge Cuttings. RDAA have agreed to carry out the work. Clerk is waiting for a response from HCC Highways regarding proposed management of traffic.

16/56 Sat Nav Issues, Linwood. The new signs have been made, and are awaiting installation. Therefore a temporary sign will not be erected.

16/120 Parking Issues at Picket Post. The works are almost complete, any further parking issues are to be reported to the clerk preferably with photo evidence.

16/138 Affordable Housing. Cllr Burtenshaw outlined her thoughts on the criteria to move forward with a scheme in the parish. An email will be sent confirming those thoughts to members.

16/170 Gorley Road Overhanging Branches. Action awaited in conjunction with HCC.

16/173 Road Sign. Clerk has chased Bob Brown for the promised 'No Through Road' sign at the entrance to Mockbeggar Lane East.

16/196 Cattle Grid at Rockford. Action is awaited by HCC Highways.

16/207 Burnt out car, Ibsley Drove. Cllr Spark is investigating the landowner.

16/210 Speed Awareness Campaign. This project is ongoing.

16/222 Proposed BT Payphone Removals. BT have agreed to maintain the phone services at Rockford and Linwood, and remove the phone at New Road enabling the Parish Council to adopt the phone box. The process for adoption has been applied for.

17/01/05 Public Forum in January.

- Speed Limits through Linwood – Cllr Burtenshaw to write formally to Hampshire County Council requesting urgent attention to new signs and speed limits. Consider a local petition in support of the scheme.
- Toms Lane potholes - HCC Highways temporary jet-patcher has carried out some work.

17/01/16 Mockbeggar Lakes. Clerk has circulated the letter from NFDC advising they will not be investigating this matter further.

17/02/32 Dog Waste bin at Rockford sandpit. Cllr Lane is organising a site meeting.

17/02/38 Blashford Bus Stop. Clerk is awaiting the cheque of £1740 from the insurance company and has approached two contractors for quotes for an open sided shelter.

5. Public Forum - none

6. Finance

17/03/54

- i. Payment of accounts: The following cheques were circulated by the clerk and viewed on the projector for approval for payment. **Proposed by Cllr Sampson, seconded by Cllr Spark. 5 in favour, 2 abstentions.**

| | | |
|------|---|--------|
| 1351 | A Shand-travel expenses | 12.60 |
| 1352 | Forest Newspapers Ltd-advert for ice cream pitch tender | 66.00 |
| 1353 | J Spark-stationery expenses | 13.00 |
| 1354 | N Mackenzie-upgrade of EHIPC website | 56.00 |
| 1355 | R Errington-travel expenses Jun to Nov'16 | 153.00 |
| 1356 | R Errington-travel expenses Dec16 to Feb17 | 95.40 |
| 1357 | E Lane-expenses Ellingham Show | 88.99 |
| 1358 | T Mason-handyman Feb & Mar17 invoices | 48.00 |
| 1359 | Friends of Ellingham-Hall hire Oct16-Mar17 | 200.00 |
| 1360 | N Mackenzie-clerk Mar salary & expenses | 771.32 |
| 1361 | L Burtenshaw-expenses Jan to Mar17 | 127.00 |
| 1362 | Post Office Limited-NICS contributions Jan-Mar17 | 57.79 |
| - | Transfer to Bis Res 1 re: technology savings | 300.00 |

17/03/55

- ii. Financial Report (after above payments):

Current account £6,598.15

Business Reserve 1 account £46,372.40

Business Reserve 2 account £1,084.73

17/03/56

- iii. Workplace Pensions responsibilities re: Automatic Enrolment. The clerk advised she had written to the only employee (the clerk) to advise she falls under the threshold, but the clerk is entitled to request a workplace pension at any time in the future. The relevant declarations of compliance have been made.

7. Crime

17/03/57

Theft of trailers had been reported in Blashford, outbuilding crime in Highwood and gravel theft in Linwood. All were reminded to be vigilant with their outbuilding security.

Sadly, it was reported a lamb had been killed by a dog in Rockford.

8. Parish Council Matters

17/03/58

- i. Parish Council projects – update

Parish Benches project – Cllr Trebilco suggested waiting until the outcome of the NT audit to meet regarding her suggestions of benches.

Ibsley Service Station verge protection scheme – Cllr Burtenshaw is obtaining quotes and Natural England require a method statement.

FP31 improve accessibility – Clerk has drafted a letter to request the removal of two decrepit stiles. Cllr Burtenshaw suggested a wooden gate and will further this with the Conservation officer at NFDC.. The Lengthsman has carried out work to cut back vegetation and re-site a waymark.

17/03/59

- ii. Annual review of Risk Assessment (circ.23Mar). The clerk had circulated this and some suggested inclusions were added. **Clerk to investigate lifting and handling course for all.**

17/03/60

- iii. Guest Speaker for Annual Parish Meeting on 25 April 2017. The clerk reported Cllr Loader had secured Rachael Gallagher and Gareth Owen from the Our Past Our Future project to come and talk on ancient

routeways, and Sean Marsh of the Forestry Commission on Conserving the Forest Fringe. Grateful thanks were extended to Cllr Loader.

9. Environmental Matters

17/03/61

- i. Roads/Footpaths. The clerk is going to ask HCC Rights of Way to further the project on the Avon Valley path (FP32) to convert the stiles to gates.
The photos and detailed report of FP1 has been sent **to HCC Rights of Way and RFFS.**
Clerk to ask Ringwood & Fordingbridge Footpath Society if they will write an item for the next EHI News regarding adjoining landowner responsibilities.

17/03/62

- ii. Ditches, culverts, verges & overhanging vegetation. Cllr Burtenshaw had circulated an email regarding the continuing issues of flooding down Mockbeggar Lane East and the proposals to install sumps either side of the narrow culvert at 'Amberleigh' to retain the gravel. The matter was discussed and approved in principle, subject to costs being agreed. The review of the parking at the top of Mockbeggar Lane East is ongoing.

17/03/63

- iii. Agree date for Community Ragwort Pull & Litter Pick. Saturday 1st July was agreed for this event. Clerk to include in Newsletter, noticeboards and website.

10. Community Matters

17/03/64

- i. Consider working group for the Ellingham Show 12 August 2017. Cllr Loader had volunteered verbally to the clerk, and was joined by Cllrs Sampson, Burtenshaw, and Lane. A link up with HIWWT was suggested by the clerk. Working group to explore.

17/03/65

- ii. Forthcoming EHI Newsletter content. The clerk shared her suggestions, and will circulate an email to all. Articles to be sent to Cllr Loader and the clerk by 7 April.

17/03/66

- iii. Concern on dangerous junction – exiting Lawrence Lane onto A338 (circ.23Mar). This matter was identified as not being in our parish, but is actually in Hyde parish. **Clerk to forward all correspondence to Hyde Parish Clerk.**

11. Consultation Papers (to approve responses or agree volunteers as appropriate)

17/03/67

- i. Government consultation: Fix our Broken Housing Market (circ.22Mar). Individual responses were encouraged.

12. Outside Bodies

17/03/68

- i. Meeting of Almshouse Trustees 2Mar (circ.16Mar) - Cllr Shand
- ii. Western Escarpment Conservation Area Steering Group 6 Mar - Cllr Errington: verbal report
- iii. HCC Rights of Way workshop 7 Mar (circ.27Mar) - Cllr Burtenshaw reiterated footpath issues need to be reported via <https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem>
- iv. National Trust Advisory Board 12 Mar – Cllr Errington confirmed topics discussed were cycling and horseriding on the commons, and the condition of the common.

13. **County/District Matters:** none present.

14. Correspondence:

17/03/69 – A resident had contacted the clerk regarding excessive gravel trucks on the Alderholt Road. Cllr Burtenshaw to raise at the forthcoming CEMEX liaison meeting.

17/03/70 – Sean Marsh of the Forestry Commission is holding a site meeting on 6 April in Linwood to discuss encroachments. Cllrs Burtenshaw or Errington volunteered to attend.

The meeting closed at 9.02pm.

Forthcoming meetings to be held at Ellingham Church Hall at 7.30pm:-

Annual Meeting

Tuesday 23rd May 2017

Planning Committee

Tuesday 11th April 2017 and Tuesday 9th May 2017

The Annual Parish Meeting will be held in Ibsley Village Hall on Tuesday 25th April 2017 at 7.30pm.