

**Ellingham, Harbridge & Ibsley Parish Council**  
**Ordinary Council Meeting held on Tuesday 22nd June 2021**  
**At 7.30pm at Ellingham Church Hall, Ibsley BH24 3PJ**

Present:

Cllr Wilson (Chair)  
Cllr Errington (Vice Chairman)  
Cllr Burtenshaw  
Cllr Loader  
Cllr Taylor

In attendance:

Parish Clerk, Joanna Ramsay  
1 member of the public

1. **21/06/152 To accept and receive apologies for absence**  
Cllr Loader had advised prior to the meeting of a late arrival.
  
2. **21/06/153 Declarations of pecuniary and other interests in relation to the agenda**  
None declared.
  
3. **21/06/154 To agree the minutes of the Council meeting of the 4<sup>th</sup> May 2021 annual meeting and 8<sup>th</sup> June 2021 extraordinary meeting are a true and accurate record**

It was **proposed** by Cllr Errington and **seconded** by Cllr Burtenshaw that the minutes of the Council meeting held on 4<sup>th</sup> May 2021 be signed as a true and accurate record. **ALL IN FAVOUR.**

It was **proposed** by Cllr Errington and **seconded** by Cllr Burtenshaw that the minutes of the Council meeting held on 8<sup>th</sup> June 2021 be signed as a true and accurate record. **ALL IN FAVOUR.**

4. **21/06/155 Chair's report on matters arising from the Council meeting of the 4<sup>th</sup> May 2021 and 8<sup>th</sup> June 2021 (for items not on the agenda)**

Chair stated that there was nothing to report at this time.

5. **21/06/156 Public Forum**  
Chair advised the member of public present should they wish to raise an issue this is the time. Nothing was noted.

*Cllr Loader joined the meeting at this point, 7.34pm*

Chairman

Date

**6. 21/06/157 Finance**

**(i) Payment of Accounts April – June 2021**

Payments to be sanctioned are:

HALC – CILCA training course	<b>£408.00</b>
Fair Account – AGAR audit	<b>£100.00</b>
SLCC – CILCA registration	<b>£410.00</b>
SLCC – Charles Arnold Baker 12 <sup>th</sup> Ed	<b>£123.80</b>
HMRC – Outstanding PAYE from 2020/21	<b>£100.16</b>
SLCC – Yearly Subscription	<b>£166.00</b>
Clerk Expenses (Apr-May)	<b>£69.54</b>
<b>TOTALS FOR MAY/JUNE</b>	<b>£1,377.50</b>

Clerk explained that all the payments had been made outside of council, except the Clerk's expenses which needs approval. The Clerk's expenses are slightly higher than usual as they take into account 3 months of MS Office licensing costs. In future, MS Office will be claimed for monthly. Also, the Clerk's expenses are greater due to mileage claimed for travelling to face to face meetings.

It was **proposed** by Cllr Burtenshaw and **seconded** by Cllr Loader that the above payments listed be sanctioned. **ALL IN FAVOUR**

Cllr Burtenshaw reminded Councillors that should they wish to make a claim for expenses this ought to be done every 3 months if possible.

**Action: Clerk to send all Councillors the Expenses Form**

**(ii) Financial Report**

Clerk advised that the bank balances are as below:

Current A/C as at 17 <sup>th</sup> June 2021	£20,337.31
Instant Access A/C as at 17 <sup>th</sup> June 2021	£57,431.89
Dodington A/C	£851.31

The Reserve Account and Dodington Trust account balances are as last month. The Current Account has decreased mainly due to our annual subscriptions and CILCA payments for the Clerk's training course.

**7. 21/06/158 Parish Council Matters**

**(i) To agree dates/times of Planning Committee and Parish Council meetings for 2021/22**

Clerk explained that having been in contact with Ibsley Village Hall they had the Parish Council booked to use the venue on the last Tuesdays in 2022 starting January. The new booking secretary confirmed that the Hall is free on all of the last Tuesdays of the month next year. In discussion, it was

proposed that the Parish Council should keep its meetings at Ellingham Church Hall as it would be too confusing to alternate venues. It was agreed that Ibsley Village Hall is more suitable for larger meetings, however.

This suggestion was **proposed** by Cllr Burtenshaw and **seconded** by Cllr Loader. **ALL IN FAVOUR**

**Action: Clerk to ask Ibsley Village Hall for a date in Autumn for a revised Annual Parish Meeting and book a date for the Annual Parish Meeting in April 2022. Clerk to cancel all other bookings.**

Cllr Taylor raised the question of whether Planning Committee meetings can be held remotely. Clerk advised that the Planning Committee must follow the same rules as the Parish Council meeting, unless an alternative is put in place through a Scheme of Delegation where Councillors are given responsibility to feed back to the Clerk and the Clerk responds to the Planning Authority. Cllr Errington suggested having a remote meeting to discuss the planning applications, after which the Clerk then sends the recommendations to the Planning Authority and the recommendations come to the next Parish Council meeting to be approved. It was acknowledged that due to the current situation of only having 5 Councillors in post it may be that future Planning Committee meetings might not be quorate unless absent members are able to take part remotely.

**Action: Clerk to contact HALC for further advice on remote meetings**

**(ii) Policies**

The following updated policies had been circulated prior to the meeting for reading – Standing Orders and Financial Regulations

It was **proposed** by Cllr Taylor and **seconded** by Cllr Errington that the Standing Orders and Financial Regulations be adopted. **ALL IN FAVOUR**

**(iii) To review Website Content/Pages**

Clerk reminded Councillors that the new website probably still has some inaccurate information on it and could they please review it for any changes that could be made.

Cllr Loader questioned whether the email system was working for Councillors - only two Councillors are using the standard TLC format provided and two Councillors cannot get the email addresses to work. Cllr Loader proposed that Gmail is used instead as it is compatible with most platforms/devices and Councillors can have a standard naming convention. This was agreed.

## 8. 21/06/159 Environmental Matters

### (i) Roads/Footpaths

- To discuss Mockbeggar Lane/Newlands Livery Parking Issues

Chair stated that this issue has been raised by residents and also arose from a recent site visit with Natural England. There is concern about vehicle damage to the verges which need to be protected. The Parish Council owns the verge on the south side of Mockbeggar Lane (east) and Somerley Estate own the verge on the north side. There is a noise issue for a resident due to owners' cars coming and going to tend their horses and cars being left parked whilst owners ride-out. The Parish Council can only protect the verges that it owns.

Chair also noted the issue raised by another resident about the number of horses at livery, which may now be more than the number permitted in the 2013 LDC. This could be exacerbating the other issues. Councillors agreed that Cllrs Wilson and Burtenshaw should meet Newlands Livery to raise the concerns on behalf of the parishioners with an aim to work together to address the issues. If the situation is not remedied the Parish Council will pass on the concerns to the relevant authorities. A formal response will also be sent to the residents who raised these issues. A Natural England consent is still outstanding for placing Dragon's Teeth on the Parish Council verge to limit the current area being used for parking.

### (ii) Ditches, Culverts, Verges and Overhanging Vegetation

- To discuss the Site Visit between South Gorley and Moyles Court by Natural England and matters raised

Cllr Errington went through the list of outstanding Natural England consents the Parish Council is waiting for: There are two relating to bramble clearing and ditch clearing (on a rolling basis); one for new Dragon's Teeth in Mockbeggar Lane (east); and one for additional Dragon's Teeth in the Moyles Court ford area.

Subsequent to the site visit, it was felt that an additional consent be sought for protection works on South Gorley Green and around the Old School House. The properties on the green are rented out which often leads to multiple cars being parked on the verges. The Parish Council owns the green.

**Action: Clerk to draw up consent**

Cllr Loader asked when Natural England would issue the consents. Clerk advised that it should be within 2-3 weeks, hopefully. It was agreed that contractors should start to be contacted for availability and quotes.

**Action: Clerk to take forward**

### (iii) To assign Lengthsman Tasks (date allocated 12<sup>th</sup> July)

Cllr Errington suggested cutting the hedge back by the noticeboard on the corner of New Road. Potentially there could be some footpaths that need

attention, Clerk to contact the Ringwood & Fordingbridge Footpath Society for details of any footpaths that might require some work.

**Action: Clerk to take forward**

Chair asked all Councillors to consider any works that could be done and advise the Clerk accordingly.

**Action: ALL COUNCILLORS**

**(iv) To receive an update on the King's Oak project**

Clerk received an update from Natural England on the consent for the work to be done on the King's Oak. Cllr Loader has reviewed the comments by Natural England:

*1 It should be specified that the work to pipe the water in the ditch should, as advised by Jeremy Barrell, be under the advice of a drainage expert to ensure there are no knock-on consequences for neighbouring landowners particularly for the National Trust commons.*

This is a fair point, however there should be no knock-on effects, Cllr Loader suggested contacting Natural England to see if they have a recommended drainage consultant.

*2 The material used to back-fill the ditch after piping should be specified as soil from a local source that is appropriate to the location (not high quality topsoil as specified in the report).*

Cllr Loader stated that this is not an issue, we can use spoil already there plus some from the ditch on the other side of the road.

*3 The installation of dragon's teeth to prevent verge parking compaction is acceptable but the temporary fencing to exclude pedestrians and ponies is not considered necessary or desirable.*

Cllr Loader felt that asking for temporary fencing was never likely to be acceptable but could we go back to them with a suggestion of rails on top of the dragon's teeth as a deterrent to pedestrians, possibly only at right angles to the highway adjacent to the tree rather than along the whole verge.

*4 Soil decompaction can be undertaken through compressed air aeration but not with a biochar additive or woodchip covering since it is questionable how much this can help the tree and it would be detrimental to the ecology of the area by increasing general fertility or smothering existing vegetation.*

Cllr Loader acknowledged that woodchip covering was also likely to be unacceptable and hard to implement, but the biochar would be underground and not contain any nutrients so unlikely to impact on the existing vegetation. As the biochar is very much part of the aeration process we should go back to them and explain that, perhaps contacting

the contractor to help explain. The idea of reducing the decompaction is key to helping the biochar work underground.

Cllr Loader visited the tree again recently and discussed the likely prospects for the tree, which will continue to decline if nothing is done.

**Action: Clerk to go back to Natural England with comments**

**9. 21/06/160 Community Matters**

Nothing noted.

**10. 21/06/161 Crime in the Parish**

Nothing reported.

**11. 21/06/162 Planning and Treeworks Applications**

None noted. Cllr Errington suggested removing this from the agenda as the Planning Committee should be dealing with all requests now. This was agreed.

**12. 21/06/163 County/District Matters**

Nothing noted.

*The meeting closed at 8.55pm*

**Dates of 2021/22 EH&I PC meetings starting at 7.30 pm:**

**Planning Committee**

13<sup>th</sup> July  
10<sup>th</sup> August  
14<sup>th</sup> September  
12<sup>th</sup> October  
9<sup>th</sup> November  
14<sup>th</sup> December  
11<sup>th</sup> January  
8<sup>th</sup> February  
8<sup>th</sup> March

**Council**

27<sup>th</sup> July  
  
28<sup>th</sup> September  
26<sup>th</sup> October  
23<sup>rd</sup> November  
  
25<sup>th</sup> January  
22<sup>nd</sup> February  
22<sup>nd</sup> March